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1998

# ANNUAL REPORT



## Town of **LISBON**

New Hampshire

Year ending December 31, 1998

# Happy 100<sup>th</sup> Birthday

## New England Electric Wire Corp.



### 1898 - 1998

Congratulations to New England Electric Wire Corp. on their anniversary celebrating 100 years of business here in the Town of Lisbon. Best wishes for another 100 years of success!



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1998

**Town of Lisbon, New Hampshire**  
**ANNUAL REPORT**  
**of the Town Officers**  
**Year Ending December 31, 1998**

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## **TOWN OFFICERS**

### **Board of Selectmen**

STEPHEN COLBY	(Term expires 1999)
WALTER JOHNSON	(Term expires 2000)
RICHARD TRELFA	(Term expires 2001)
ALAN GAGNON	(Appointed 1999)

### **Town Clerk**

CHARLOTTE P. DEROSIA

### **Tax Collector**

CHARLOTTE P. DEROSIA

### **Treasurer**

SARAH TAXTER

### **Overseer of Public Welfare SELECTMEN**

### **Fire Chief**

GERALD P. HOUSTON

### **Chief of Police**

EDGAR MASONE

### **Moderator**

BARRY LIVESTON	(Term expires 1999)
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### **Trustees of the Trust Funds**

GERRI LIVESTON	(1999)
RICHARD JESSEMAN	(2000)
JOHN FITZGERALD	(2001)

### **Supervisors of the Checklist**

RUTH MARSHALL	(2000)
EDITH CLARK	(2003)
FRANK CLARK	(2004)

### **Library Trustees**

ANDREA FITZGERALD	(Term expires 1999)
MAUREEN McKEEVER	(Term expires 1999)
PAULA HAPGOOD	(Term expires 2000)
ALANA LESSARD	(Term expires 2001)
ANNE MORRISON	(Term expires 2001)

### **Health Officer**

KARL W. HERZIG

### **Dog Officer**

POLICE DEPARTMENT



RESULTS OF THE 1998 TOWN MEETING WARRANT

To the Inhabitants of the Town of Lisbon, in the County of Grafton, and the State of New Hampshire qualified to vote in the Town Affairs:

You are hereby notified to meet in the Lisbon Town Hall in said Town of Lisbon, New Hampshire on Tuesday the tenth day of March, 1998 at ten o'clock in the forenoon at which time polls shall open at ten o'clock and not close earlier than nine o'clock in the afternoon, to act upon the following subjects. All Articles except Article 1 to be considered at seven o'clock in the afternoon.

ARTICLE 1: To choose all necessary Town Officers for the ensuing year.

Town Officers ELECTED:

SELECTMAN.....Richard Trelfa  
TREASURER.....Sarah Taxter  
TRUSTEE OF TRUST FUND.....John Fitzgerald  
TRUSTEE OF TRUST FUND.....Rick Jesseman  
LIBRARY TRUSTEE .....Alana Lessard  
LIBRARY TRUSTEE .....Anne Marie Morrison  
SUPERVISOR OF THE CHECKLIST .....Frank Clark  
SUPERVISOR OF THE CHECKLIST .....Ruth L. Marshall

ARTICLE 2: To see if the Town will vote to raise and appropriate the sum of \$1,017,577.00 which represents the operating budget of the Town as prepared by the Board of Selectmen, and posted with this warrant as required by RSA 31:95. Said sum does not include individual or special Articles addressed. (Majority vote required) Recommended by Board of Selectmen.

Executive .....	\$ 78,600.00
Election, Registration & Vital Stats.....	1,200.00
Financial Administration .....	37,450.00
Revaluation of Property .....	10,400.00
Legal Expense.....	10,300.00
Personnel Administration .....	67,600.00
Planning & Zoning .....	500.00
General Government Buildings .....	30,500.00
Cemeteries .....	9,900.00
Insurance.....	31,500.00
Advertising & Regional Assoc. ....	2,000.00
Refunds .....	.00
Police .....	115,900.00
Ambulance.....	7,500.00
Fire.....	45,350.00
Building Inspection.....	5,200.00
Emergency Management .....	150.00
Other Public Safety (including Communications) .....	19,550.00
Highways & Streets .....	208,500.00

Highway Labor Credit .....	(4,000.00)
Street Lighting .....	32,000.00
Highway Block Grant .....	67,193.00
Solid Waste Disposal .....	95,100.00
Health Agencies, Hospitals & Services	
Health Officer .....	500.00
North Country Home Health .....	4,063.00
White Mountain Mental Health .....	1,000.00
Hospice of Littleton Area .....	998.00
Red Cross .....	640.00
Grafton County Seniors .....	2,500.00
Community Action Program (CAP) .....	4,000.00
North Country YMCA .....	250.00
TOTAL .....	13,951.00
Welfare: Direct Assistance & CAP .....	8,800.00
Parks & Recreation .....	10,300.00
Library .....	24,600.00
Patriotic Purposes .....	2,150.00
Other Culture & Recreation .....	1,000.00
Principal – Long Term Bonds & Notes .....	10,000.00
Interest – Long Term Bonds & Notes .....	4,000.00
Interest on TAN .....	15,000.00
Machine, Vehicle & Equipment .....	16,383.00
Special Reserve – Landfill .....	30,000.00
Special Reserve – Fire Truck .....	9,000.00
 TOTALS .....	 \$1,017,577.00

**Moved by Walter Johnson and seconded by Richard Trelfa.**

**Moved and Seconded. I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 3:** To see if the Town will vote to raise and appropriate a sum, not to exceed Sixty Five Thousand Dollars (\$65,000) for the replacement of the roof on the Town Hall, and further; to authorize the Selectmen to borrow upon the credit of the Town a sum not to exceed Sixty Five Thousand Dollars (\$65,000) and to issue serial notes of the Town not to exceed said sum, to be negotiated and executed by them through an appropriate financial institution; maturity dates, denominations, interest rate and other details of said notes, to be as determined by the Selectmen in the best interest of the Town, and to direct the Selectmen to execute said notes and any other papers necessary for the purpose of this Article. *(This appropriation is in addition to Warrant Article #2, the operating budget Article.)* (Paper ballot vote, 2/3 vote required.) Recommended by Board of Selectmen.

**Moved by Walter Johnson and seconded by Steve Colby.**

**This Article was voted by ballot. 65 YES 1 NO**

**VOTE IN AFFIRMATIVE.**

**ARTICLE 4:** To see if the Town will vote to establish a Capital Reserve Fund for the purpose of purchasing a new Highway Dump Truck and to raise and appropriate Fifteen



Thousand Dollars (\$15,000.00) to be placed in said fund. *(This appropriation is in addition to Warrant Article #2, the operating budget Article).* The Board of Selectmen recommend this Article. Majority vote required.

**Moved by Walter Johnson and seconded by Richard Trelfa.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 5:** To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Six Hundred Dollars (\$20,600) for the purchase of a new police cruiser. *(This appropriation is in addition to Warrant Article #2, the operating budget Article.)* The Board of Selectmen recommend this Article. Majority vote required.

**Motion made by Walter Johnson and seconded by Steve Colby.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 6:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Five Hundred Dollars (\$10,500) for the completion of the paving of the Town Parking Lot on Main Street. *(This appropriation is in addition to Warrant Article #2, the operating budget Article.)* The Board of Selectmen recommend this Article.

**Motion made by Walter Johnson and seconded by Steve Colby.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 7:** To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy Thousand Three Hundred Fifty Five Dollars (\$170,355) for the operation and maintenance of the Water Department, funds to be raised by users. *(This appropriation is in addition to Warrant Article #2, the operating budget Article.)*

**Motion made by Walter Johnson and seconded by Steve Colby.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 8:** To see if the Town will vote to raise and appropriate the sum of One Hundred Seventy Three Thousand Seven Hundred Forty Six Dollars (\$173,746) for the operation and maintenance of the Wastewater Treatment Operation, funds to be raised by users. *(This appropriation is in addition to Warrant Article #2, the operating budget Article.)*

**Motion made by Walter Johnson and seconded by Richard Trelfa.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 9:** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the Capital Reserve Fund for Town Revaluation. *(This appropriation is in addition to Warrant Article #2, the operating budget Article.)* The Board of Selectmen recommend this Article.

**Motion made by Walter Johnson and seconded by Steve Colby.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 10:** To see if the Town will vote to raise and appropriate the sum of Seven Thousand Dollars (\$7,000) for the removal of the underground oil tank on the Library property and to install new tanks in the Town Hall and Library buildings. *(This appropriation is in addition to Warrant Article #2, the operating budget Article.)* The Board of Selectmen recommend this Article.

**Motion made by Walter Johnson and seconded by Richard Trelfa.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 11:** "To see if the Town of Lisbon will vote to accept as a Class V Road the following; six hundred feet of gravel road known as Berkshire Road of the Whipple Brook subdivision, (#4809 1/7/88)." BY PETITION

**Motion made by Walter Johnson and seconded by Steve Colby.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 12:** To see if the Town will vote to give up any and all rights to travel over the land located between the land owned by the Town of Lisbon known as "Chevron Park" and the land owned by Linda J. Magwire known as the "Family Drug Store" property. The Town to retain any and all rights the Town may have to maintain Town utilities on said land. The Board of Selectmen recommend this Article.

**Motion made by Walter Johnson and seconded by Richard Trelfa.**  
**I's have it. VOTE IN AFFIRMATIVE.**

**ARTICLE 13:** To transact any other business that may legally come before said meeting.

**Motion made by Walter Johnson to accept as printed in the Town report the reports of agents and special committees heretofore chosen and pass any vote thereto. Seconded by Steve Colby. Voice vote. I's have it.**

**Lauraette Clark was applauded for her years of service as she stepped down as Town Treasurer.**

**Likewise, applauded was Town Clerk/Tax Collector, Charlotte Derosia, celebrating her 30<sup>th</sup> year in that elected office.**

**Linda Leavitt asked about the land fill closure.**

**Tom White asked about filling of the Administrative Assistance vacancy.**

**Motion made to adjourn meeting at 8:50 P.M.**

A True Copy Attest,  
Charlotte Derosia  
Town Clerk



## SCHEDULE OF TOWN PROPERTY

Town Hall, Land and Buildings		\$ 558,100.00
Furniture and Equipment		60,800.00
Library, Land and Buildings		189,400.00
Furniture and Equipment		21,000.00
Police Department, Equipment		63,753.00
Fire Department, Equipment		492,800.00
Highway Department, Land and Buildings		74,600.00
Equipment		423,282.00
Parks, Commons and Playgrounds		68,300.00
Water Supply and Facilities		498,700.00
Wastewater Plant and Facilities		3,429,600.00
Forest Fire Equipment		2,000.00
Landfill, Recycling Facility		100,400.00
Miscellaneous Parcels of Land		67,150.00
Deeded Property		
U6-9 Pine Knoll Terrace	2,900.00	
U4-53 178 Main Street	11,150.00	
U8-13 Pearl Lake Road	6,050.00	
U4-3 Main Street	226,650.00	
R32-25 Mt. Eustis Road	1,350.00	
R22-15 Butson Road	5,150.00	
R27-2 River Road	3,950.00	
R32-17 RT 302	250.00	
R12-2A Walker Hill Road	3,950.00	
R40-2 Pearl Lake Road	2,700.00	
R44-9 Route 117	8,400.00	
R48-1 Mt. Eustis Road	25,100.00	
R43-10A Georgeville Road	27,850.00	
R48-11B Streeter Pond Road	18,700.00	
R48-1 Mt. Eustis Road	<u>19,450.00</u>	<u>363,600.00</u>
TOTAL		\$6,413,485.00

## SCHEDULE OF LONG TERM INDEBTEDNESS

Description	Beginning Balance	Issued	Retired	Balance
Sewer Bond Town	\$ 80,000.00	\$ .00	\$10,000.00	\$ 70,000.00
Landfill Closure Note	324,000.00	.00	.00	324,000.00
Fire Truck Note	45,000.00	.00	.00	45,000.00
Town Hall Roof Repair Note	<u>57,500.00</u>	<u>.00</u>	<u>.00</u>	<u>57,500.00</u>
<b>TOTALS</b>	<b>\$506,500.00</b>	<b>\$ .00</b>	<b>\$10,000.00</b>	<b>\$496,500.00</b>

## SUMMARY INVENTORY OF ASSESSED VALUATION

Land in Current Use	Current Use Value:
Full Value: \$15,193,240.93	\$1,888,635.00
Land	21,069,030.00
Buildings: Residential	32,593,334.00
Commercial/Industrial	13,297,500.00
House Trailers, Mobile Homes	1,746,100.00
Electric Plants	<u>2,903,605.00</u>
	\$71,609,569.00
Less Elderly Exemptions	<u>470,000.00</u>
Net Valuation After Exemptions:	\$71,139,569.00

	VALUATION	RATE
Total Town of Lisbon	\$71,139,569.00	8.04
County		1.24
School		<u>23.18</u>
Total Tax Rate		\$32.46



## TOWN CLERK'S REPORT

To the Voters of the Town of Lisbon:

I herewith submit my annual report of the financial doings of my office for the year 1998.

Auto Tax Permits Issued for 1998	\$145,782.00
Dog License Fees for 1998	2,600.50
Filing Fees Collected	6.00
Marriage Licenses & Vital Statistics	<u>759.00</u>
Total Receipts	\$149,147.50

The sum of total receipts was turned over to the Town Treasurer.

Respectfully submitted,

Charlotte Derosia  
Town Clerk

# TAX COLLECTOR

For Year Ended December 31, 1998

## DEBITS

	1998	1997	1995	Prior
Uncollected Taxes				
Beginning of Year:				
Property Taxes	\$ .00	\$215,620.53	\$ .00	\$ .00
Resident Taxes		610.00		
Land Use Change			1,100.00	2,400.00
Taxes Committed This Year:				
Property Taxes	2,334,258.82			
Resident Taxes	8,330.00			
Land Use Change	6,650.00			
Yield Taxes	12,184.72			
Excavation	13,378.41			
Overpayment:				
Property Taxes	2,273.94			
Interest Collected on				
Delinquent Tax	2,967.44	4,242.89		
Collected Resident Tax Penalties	12.00	42.00		
<b>TOTAL DEBITS</b>	<b>\$2,380,055.33</b>	<b>\$220,515.42</b>	<b>\$1,100.00</b>	<b>\$2,400.00</b>

## CREDITS

Remittance to Treasurer During				
Fiscal Year:				
Property Taxes	\$2,090,168.22	\$71,900.77	\$	\$
Resident Taxes	7,500.00	430.00		
Land Use Change	5,400.00			
Yield Taxes	12,040.42			
Excavation	10,676.84			
Interest	2,967.44	4,242.89		
Penalties	12.00	42.00		
Conversion to Lien		143,422.96		
Abatements Made:				
Property Taxes	9,103.86	296.80		
Resident Taxes	220.00	180.00		
Uncollected Taxes End of Year:				
Property Taxes	237,260.68			



Resident Taxes	610.00			
Land Use Change	1,250.00		1,100.00	2,400.00
Yield Taxes	144.30			
Excavation	<u>2,701.57</u>	<u>                    </u>	<u>                    </u>	<u>                    </u>
<b>TOTAL CREDITS</b>	<b>\$2,380,055.33</b>	<b>\$220,515.42</b>	<b>\$1,100.00</b>	<b>\$2,400.00</b>

## SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Fiscal Year Ended December 31, 1998

### DEBITS

	Tax Sale/Lien on Account of Levies of . . .		
	1997	1996	1995
Unredeemed Liens Beginning of Year	\$ .00	\$96,174.44	\$61,107.83
Liens Executed During the Fiscal Year	154,172.08		
Interest & Costs Collected After Lien Execution	<u>7,086.38</u>	<u>8,748.63</u>	<u>18,639.17</u>
<b>TOTAL DEBITS</b>	<b>\$161,258.46</b>	<b>\$104,923.07</b>	<b>\$79,747.00</b>

### CREDITS

Remitted to Treasurer:

Redemptions	\$75,982.01	\$39,106.13	\$59,497.82
Interest/Costs (After Lien Execution)	7,086.38	8,748.63	18,639.17
Abatements of Unredeemed Taxes	1,717.41		
Liens Deeded to Municipalities	1,317.50	1,366.30	1,003.82
Unredeemed Liens End of Year	<u>75,155.16</u>	<u>55,702.01</u>	<u>606.19</u>
<b>TOTAL CREDITS</b>	<b>\$161,258.46</b>	<b>\$104,923.07</b>	<b>\$79,747.00</b>

## UNREDEEMED TAXES FROM TAX LIENS

Levy of	1995	1996	1997
Carol Abbott	\$	\$ 1,943.87	\$ 1,857.79
Alpheus Aldrich		270.36	
Barbara Baines		820.51	1,124.78
Jerome Barber		1,169.16	1,066.43
Arthur E. Blodgett		1,570.54	1,225.34
Dan J. Bowles			516.46
Robert Boutin		292.56	
Shirley Buzzell		3,378.29	3,840.63
Arthur Chase		385.45	462.02
Donald Clough		325.86	
Brian Clark			2,499.80
Theodore Coley		7,779.01	7,356.26
Martin Conroy			960.47
Gary Cuthbertson		908.84	624.99
Anthony D'Andrea, Jr.		1,483.50	1,417.97
Jay DesTroismaisons			1,853.01
Joseph DiMarzio		742.53	710.07
William Doherty			484.55
Gordon Fisher			720.05
David Gagnon			1,516.74
Thomas Gillis		278.05	543.12
Daniel Higgins	606.19	2,235.40	2,134.96
Rusty Hubbard		3,241.70	2,811.30
Thomas Knapp		1,260.03	1,204.47
Deborah Koslowsky			1,931.75
Donna Larcomb		1,683.42	1,364.99
David Locke		2,178.65	1,636.68
Randy Locke			2,957.38
Michael McGuire		1,304.11	1,284.73
Mark Merlino		612.40	642.65
Peter Mossey, Jr.		1,102.09	1,053.58
Moulton Construction, Inc.		517.88	503.12
Ernest Patch			828.74
Irving Payne, Sr.		169.94	1,109.77
Robert Peckett III		340.97	326.41
Edward Rasicot			1,694.06
Michael Ruddock			342.47
Charles E. Smith			1,046.90
Harding Schofield		467.73	
Richard A. Smith			1,572.91
Barbara Stevens		1,836.67	1,647.43
Mark Stewart			521.21
Mildred Stimson			504.48
Wesley Sweeney		1,503.66	1,437.22



John Tebo	137.66	132.19
Isabel Thompson		237.29
Kimberly Thornton	2,219.44	2,121.06
David Timbury		1,723.23
Sara Weymouth	135.97	130.58
Kimberly Williams		663.00
Peter Wojtul	13,405.76	10,503.11
Michael Woolson		1,000.00
Kevin Wright		146.63
Katherine Young Estate		219.73
Ada Zuk		467.36
Christopher Zuk		446.29
	<hr/>	<hr/>
	\$606.19	\$55,702.01
		<hr/>
		\$75,128.16

## TREASURER'S REPORT

### RECEIPTS

Cash on Hand, January 1, 1998	\$ 552,974.78
Charlotte Derosia, Tax Collector	2,568,266.42
Charlotte Derosia, Town Clerk	149,147.50
WGSB – TAN	500,000.00
Bank Note, Roof Repair (Town Hall)	57,500.00
Fire Truck Note	45,000.00
Solid Waste Disposal	41,269.78
Municipal	10,376.27
Interest Earned	21,790.28
Sale of Town Property	16,016.00
Sale of Equipment	289.00
Town of Landaff	82,935.10
Town of Lyman	99,285.93
Trustees of Trust Fund	79,370.14
Lisbon Library	18,140.09
S. Pickens – Snell Block	10,648.87
State of New Hampshire	77,450.01
State of New Hampshire Grants	82,692.96
Landfill Closure Note	279,592.16
Wastewater	169,730.68
Water	165,797.75
Miscellaneous	53,293.62
	<hr/>
	\$5,081,567.34

### PAYMENTS

Orders of Selectmen	\$4,070,326.14
Bank Charges & Fees	51.00
Cash on Hand, December 31, 1998	<u>1,011,190.20</u>
	\$5,081,567.34

Respectfully submitted,

Sarah Taxter, Treasurer

## DETAILED STATEMENT OF RECEIPTS

Land Use Change Tax	
Current Use Change Penalty	\$ 5,400.00
Excavation Activity Tax	<u>10,676.84</u>
Total Revenues	16,076.84
Resident Taxes	
1997 Resident Tax	430.00
1998 Resident Tax	<u>7,490.00</u>
Total Resident Taxes	7,920.00
Yield Tax	
Timber Yield Tax	<u>10,691.47</u>
Total Yield Tax	10,691.47
Penalties & Interest on Taxes	
Yield Tax Interest	1,447.28
1997 Resident Tax Interest	111.00
1995 Property Tax Interest	17,715.67
1996 Property Tax Interest	6,673.28
1997 Property Tax Interest	19,530.74
1995 Costs	1,004.68
1996 Costs	956.50
1997 Costs	<u>2,943.50</u>
Total Penalties & Interest on Taxes	50,382.65
Motor Vehicle	
Motor Vehicle Tax	<u>145,598.00</u>
Total Motor Vehicle Tax	145,598.00
Building & Code Permits	
Building Permits	2,514.30
Pistol Permits	<u>120.00</u>
Total Building & Code Permits	2,634.30
Other Licenses	
Dog Licenses	2,600.50
Marriage Licenses	135.00
Birth & Death Certificates	<u>630.00</u>
Total Other Licenses	3,365.50



Revenues F/State-Federal	
NH – Shared Revenue Block Grant	74,617.71
Highway Block Grant	67,192.96
Railroad Tax	<u>2,832.30</u>
Total Revenues F/State-Federal	144,642.97
Town Administrator Revenues	
Selectmen's Miscellaneous	<u>2,364.15</u>
Total Town Administrator Revenues	2,364.15
Police Department Revenues	
Report Copies	144.00
Miscellaneous	720.80
Special Details – Other	840.00
Parking Tickets	25.00
Court Fees	1,550.00
Standards & Training Grant	<u>864.30</u>
Total Police Department Revenues	4,144.10
Fire Department Revenues	
Report Copies	5.00
Miscellaneous	879.24
Town of Lyman	<u>17,797.64</u>
Total Fire Department Revenues	18,681.88
Highway Department Revenues	
Miscellaneous	<u>3,088.95</u>
Total Highway Department Revenues	3,088.95
Recycling Department Revenues	
Town of Landaff	13,651.56
Town of Lyman	12,529.50
Tipping Fees	<u>9,485.75</u>
Total Recycling Department Revenues	35,666.81
Sale of Town Property	
Sale of Recyclables	3,149.03
Sale of Property	<u>15,606.05</u>
Total Sale of Town Property	18,755.08

Interest on Investments	21,790.28
Service/Bank Charges	(79.00)
Bank Note – GB Roof Repair	57,500.00
Insurance, Refunds, Reimbursement	
Worker's Compensation	6,179.67
Property & Liability	13,196.60
Other Insurance Refunds	<u>3,779.64</u>
Total Insurance, Refunds, Reimbursement	102,367.19
Other Miscellaneous Revenue	4,831.44
Snell Block Account	7,824.33
Library FICA/Medicare	18,112.69
Donations	9,537.3
Special Revenue/Bags	18,732.11
Transfers from Wastewater	190,142.67
Transfer from Water Account	<u>158,985.76</u>
Total	408,166.32

## DETAILED STATEMENT OF EMPLOYEE COMPENSATION

### TOWN OFFICERS' SALARIES

Walter Johnson, Selectman	\$ 250.00	
Alan Gagnon, Selectman	1,250.00	
Stephen Colby, Selectman	1,500.00	
Richard Trelfa, Selectman	1,500.00	
Lauraette Clark, Treasurer	250.00	
Sarah Taxter, Treasurer	1,250.00	
Charlotte Derosia, Tax Collector & Town Clerk	<u>26,401.73</u>	\$ 32,401.73

### ELECTION & REGISTRATION

Marion Callender, Ballot Clerk	105.00	
Lauraette Clark, Ballot Clerk	105.00	
Jean Haywood, Ballot Clerk	105.00	
Phyllis Rutan, Ballot Clerk	105.00	
Edith Clark, Supervisor	130.00	
Frank Clark, Supervisor	125.00	
Ruth Marshall, Supervisor	125.00	
Barry Liveston, Moderator	<u>100.00</u>	900.00

### TOWN ADMINISTRATOR

Walter Johnson	<u>26,985.93</u>	26,985.93
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### FINANCIAL ADMINISTRATION

Dee Vitkofsky	25,645.88	
Phyllis Rutan	<u>844.00</u>	26,489.88

### POLICE DEPARTMENT

Edgar Masone	32,779.63	
Tanis Tavernier, Jr.	31,216.59	
Gregory Casper	10,970.50	
Marshall Osgood	11,394.00	
Douglas Brown	980.43	
Richard Donovan	415.00	
Rennie Pennock	778.14	
Mark Taylor	2,064.00	
George Talatinian	<u>11,354.00</u>	101,952.29

### TOWN ROAD MAINTENANCE - LABOR

Kevin Clement	31,258.69	
Lester Bousquet	26,697.52	
James Cicarella	3,481.40	
Charles Hampson	26,925.35	
Jay Waterhouse	23,735.67	
Todd Colby	<u>15,352.58</u>	127,451.21



SOLID WASTE DISPOSAL		
Harvey Paquin	23,585.68	
Scott Chase, Jr.	<u>14,710.15</u>	38,295.83
HEALTH		
Karl Herzig, Health Officer	<u>500.00</u>	500.00
PARKS & PLAYGROUNDS		
Theresa Little	3,393.00	
Alyssa McKown	1,659.00	
Heather Morrison	<u>1,806.00</u>	<u>6,858.00</u>
TOTAL COMPENSATION		\$361,834.87

## DETAILED STATEMENT OF EXPENDITURES

### EXECUTIVE

#### BOARD OF SELECTMEN

Salaries - Selectmen	\$ 4,500.00
Treasurer	1,500.00
Auditors	8,672.00
Tax Collector/Town Clerk	21,888.73
Town Clerk – Auto	2,822.00
Other Fees	1,557.82
Dues & Subscriptions	305.81
Miscellaneous	<u>448.56</u>
TOTAL BOARD OF SELECTMEN	41,694.92

#### TOWN ADMINISTRATION

Town Administrator	<u>31,355.88</u>
TOTAL TOWN ADMINISTRATION	31,355.88

#### TOWN CLERK

Vital Statistics Salary	<u>100.00</u>
TOTAL TOWN CLERK	100.00

#### VOTER REGISTRATION

Salaries – Supervisors	380.00
Moderator	100.00
Ballot Clerks	420.00
Printing & Supplies	194.60
Meals & Services	<u>173.26</u>
TOTAL VOTER REGISTRATION	1,267.86

### FINANCIAL ADMINISTRATION

#### ACCOUNTING & AUDITING

Salary Bookkeeper	25,245.88
Assistant Town Clerk	844.00
Mileage & Expense	389.36
Telephone/Fax	3,058.43
Computer Expense	3,176.81
Printing	1,654.00
Dues	132.00
Register of Deeds	632.83
Public Notices	1,263.10
Office Supplies	2,602.36
Postage	3,304.88
Books & Periodicals	761.85
Miscellaneous	630.90

Equipment	199.46
Equipment Repair & Maintenance	545.00
Training & Conferences	1,095.85
Administration of LF	<u>(5,000.00)</u>
TOTAL ACCOUNTING & AUDITING	40,536.71
REVALUATION OF PROPERTY	
Contract Appraiser	8,520.00
Tax Maps	<u>1,927.50</u>
TOTAL REVALUATION OF PROPERTY	10,447.50
LEGAL EXPENSE	
Town Attorney	8,493.44
Dogs	<u>170.00</u>
TOTAL LEGAL EXPENSE	8,663.44
PERSONNEL ADMINISTRATION	
Health Insurance	39,464.21
FICA/MEDI	22,228.80
Unemployment Compensation	<u>2,562.27</u>
TOTAL PERSONNEL ADMINISTRATION	64,255.28
PLANNING BOARD	
Appropriation	<u>500.00</u>
TOTAL PLANNING BOARD	500.00
GENERAL GOVERNMENT BUILDINGS	
Telephone and Fax	102.59
Alarm System Maintenance	463.00
Electricity	5,106.91
Heating Oil	1,704.93
Water	210.54
Sewer	193.14
Repairs & Maintenance	775.54
Furnace Maintenance	4,336.87
Custodial Supplies	268.68
Contract Service	3,677.42
Miscellaneous	135.62
Improvements – TOWN HALL	<u>7,300.00</u>
TOTAL GENERAL GOVERNMENT BUILDINGS	24,275.24
CEMETERIES	
Salmon Hole Cemetery Assoc.	900.00
Grove Hill Cemetery Assoc.	<u>9,000.00</u>
TOTAL CEMETERIES	9,900.00



INSURANCE NOT OTHERWISE ALLOCATED

Property & Liability	24,076.00
Workers' Compensation	<u>992.00</u>
TOTAL INSURANCE NOT OTHERWISE ALLOCATED	25,068.00

ADVERTISING & REGIONAL ASSOCIATION

NHMA Dues	629.09
North Country Council	<u>1,404.55</u>
TOTAL ADVERTISING & REGIONAL ASSOCIATION	2,033.64

PUBLIC SAFETY

POLICE DEPARTMENT

Salaries – F/T	80,884.65
Salaries – P/T	7,088.00
Overtime	3,341.10
Lilac Time Salaries	2,016.35
Special Details	691.16
COURT FEES	1,020.00
Highway Labor	136.60
NH Retirement	3,184.67
Mileage & Expense	238.35
Telephone/FAX	2,829.36
Radio Expense	221.32
Vehicle Maintenance & Repairs	1,530.40
Dues & Subscriptions	75.00
New Employee Expense	9,940.35
Office Supplies	843.32
Postage	96.00
Gasoline	2,561.03
Building Maintenance	183.80
Contract Service	1,045.00
Books & Periodicals	468.31
Departmental Supplies	1,015.86
Equipment	250.00
Training & Conferences	2,885.17
School Programs	255.85
Uniforms	<u>1,222.68</u>
TOTAL POLICE DEPARTMENT	124,024.33

AMBULANCE

Ross Ambulance Service	<u>7,500.00</u>
TOTAL AMBULANCE	7,500.00

FIRE DEPARTMENT

Salaries – P/T	15,438.01
Highway Labor	1,048.28
Telephone	928.19

Radio	2,956.66
Water & Sewer	501.86
EQUIPMENT MAINTENANCE	79.87
E3 (1971)	1,685.37
X1 (1967)	155.32
W1 (1989)	424.84
L1	1,382.31
R-1	102.79
Parade Ladder	562.71
Forestry Truck x 2	80.30
E-1	5,124.49
E-2	4,481.70
Dues	713.78
Vehicle Fuel	1,093.78
Building Maintenance	965.14
Contract Service	750.00
Books & Publications	225.85
Fire Prevention	78.75
Miscellaneous	627.92
Hep B	393.23
Equipment (hose & fittings)	994.50
Equipment-Personnel	3,694.10
Breathing App.	410.07
General Equipment Repair	1,437.74
Small Tools	173.98
Training	372.72
TOTAL FIRE DEPARTMENT	<u>46,884.26</u>
CODE ENFORCEMENT	
Dues & Subscriptions	12.00
CONTRACT SERVICE	<u>5,367.00</u>
TOTAL CODE ENFORCEMENT	<u>5,379.00</u>
EMERGENCY MANAGEMENT	
Salary	<u>100.00</u>
TOTAL EMERGENCY MANAGEMENT	<u>100.00</u>
DISPATCH	
Telephone "911"	1,831.64
Recorder	1,875.06
Base Radio Expense	479.27
Electricity	454.23
Contract Service	13,156.00
Miscellaneous	<u>182.77</u>
TOTAL DISPATCH	<u>17,978.97</u>

## HIGHWAYS & STREETS

### ROAD MAINTENANCE

Salaries – F/T	108,151.57
Overtime	17,243.20
Salt	3,383.22
Sand	4,548.37
Calcium Chloride	647.50
Blacktop	3,037.21
Telephone/Communications	1,662.36
Radio Expense	999.70
Electricity	2,102.50
HEATING OIL	1,293.33
Water & Sewer	152.74
DOT Testing	1,206.96
Grader	1,413.36
Loader	3,473.40
Asphalt Reclaimer	124.33
Ton Roller	240.70
Backhoe	887.26
Sidewalk Tractor	1,389.60
Excavator	1,529.72
Vehicle Maintenance/Repairs	127.35
Heavy Equipment Maintenance	507.51
Stock	6,702.11
Equipment Lease	5,040.00
Miscellaneous Equipment Exp.	1,716.66
Signs, Lines	1,514.87
90 Ford D (#2)	4,828.00
93 Chev. 1 Ton (#3)	4,974.80
88 Ford D (#4)	5,773.22
85 Chevy 1 Ton	1,544.67
Sweeper	378.51
Dues & Subscriptions	129.72
Public Notices	221.65
Office Supplies	148.18
Vehicle Fuel	429.00
Grease & Oil	1,201.40
Diesel Fuel	6,198.40
Propane	118.23
Building Material	2,585.99
Garage Expense	884.56
Miscellaneous	976.01
Uniforms, Boots	3,350.19
TOTAL ROAD MAINTENANCE	<u>202,838.06</u>

### HIGHWAY BLOCK GRANT

Sand	6,692.96
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Salt	16,212.13
Drainage	3,095.18
Gravel	8,000.00
Blacktop	20,000.00
Guard Rails	3,290.00
Sidewalks	10,053.09
Grafton Street	<u>26.34</u>
TOTAL HIGHWAY BLOCK GRANT	67,369.70
HIGHWAY LABOR CREDIT	
Police	(30.00)
Fire	(1,048.28)
Landfill	(1,576.50)
Sewer	(5,084.00)
Water	<u>(10,237.43)</u>
TOTAL HIGHWAY LABOR CREDIT	(17,976.21)
STREET LIGHTING	
Street Lighting	<u>28,369.95</u>
TOTAL STREET LIGHTING	28,369.95
LANDFILL	
Salaries F/T	38,292.58
Highway Department Labor	1,576.50
FICA/Medicare	2,163.07
Mileage & Expense	66.56
Gravel	33.74
Telephone	546.32
Recycling Expense	129.58
Recycling – Cardboard	408.83
Tipping Fees	6,435.50
Electricity	922.71
Monitoring Wells	6,978.15
HEATING OIL	1,059.15
Small Tools	130.30
Equipment Maintenance	3,994.20
Dues & Subscriptions	280.00
Signs	55.73
Supplies	185.68
Office Supplies	111.55
Vehicle Fuel	415.81
Diesel Fuel	262.35
Building Maintenance	2,909.02
Miscellaneous	648.74
Personal Equipment/Boots	1,165.62
Conferences & Training	15.00
Administrative Expense	5,000.00
Insurance	4,500.00
Hazardous Waste Coll	<u>2,496.50</u>
TOTAL LANDFILL	80,783.19

## HEALTH

Salary	500.00
North Country Home Health	4,063.00
White Mtn. Mental Health	1,000.00
Hospice of the Littleton Area	998.00
RED CROSS	640.00
Grafton County Seniors	2,500.00
Community Action	4,000.00
North Country YMCA	<u>250.00</u>
TOTAL HEALTH	13,951.00

## GENERAL ASSISTANCE

Food	291.69
Rent	4,738.00
Electricity	<u>575.67</u>
TOTAL GENERAL ASSISTANCE	5,605.36

## PARKS & RECREATION

Electricity	584.25
Mowing	336.87
Swimming Pool	<u>6,895.20</u>
TOTAL PARKS & RECREATION	7,816.32

## LIBRARY

Library	<u>24,600.00</u>
TOTAL LIBRARY	24,600.00

## PATRIOTIC PURPOSES

Memorial Day	336.59
Flags	820.08
Plaque Maintenance	<u>800.00</u>
TOTAL PATRIOTIC PURPOSES	1,956.67

## INFORMATION BOOTH

Information Booth	<u>1,000.00</u>
TOTAL INFORMATION BOOTH	1,000.00

## DEBT SERVICE PRINCIPAL

### OTHER FINANCIAL USES

FMHA Sewer Note	<u>10,000.00</u>
TOTAL DEBT SERVICE PRINCIPAL	10,000.00

## DEBT SERVICE INTEREST

FMHA Sewer Note	<u>4,000.00</u>
TOTAL DEBT SERVICE INTEREST	4,000.00

TAN INTEREST	
TAN	<u>9,647.25</u>
TOTAL TAN INTEREST	9,647.25
CAPITAL OUTLAY	
LAND AND IMPROVEMENTS	
Town Parking Lot Improvement	<u>4,000.00</u>
TOTAL LAND AND IMPROVEMENTS	4,000.00
MACHINERY, VEHICLES AND EQUIPMENT	
Police Cruiser	20,713.90
Excavator	<u>16,382.55</u>
TOTAL MACHINERY, VEHICLES AND EQUIPMENT	37,096.45
IMPROVEMENTS OTHER THAN BUILDINGS	
Oil Tanks – New/Removal	6,604.06
Town Hall – Roof Repair	<u>60,815.31</u>
TOTAL IMPROVEMENTS OTHER THAN BUILDINGS	67,419.37
CAPITAL OUTLAY	108,515.82



## DETAILED VENDOR HISTORY

Abner Trophies & Awards	\$ 24.00
A/D Instrument Repair, Inc.	3,194.96
A.D. Sanel, Inc.	810.86
AFLAC	2,501.00
Aldrich Weld	263.75
Allen Pools & Spas	1,645.50
All States Asphalt, Inc.	10,065.00
Alpha-Trol, Inc.	152.75
American LaFrance Corporation	1,032.50
Appalachian Supply, Inc.	489.91
Associates Commercial Corp.	16,382.55
AT&T	718.51
Atlantic Broom Service, Inc.	92.50
Attest National Drug Testing	50.00
W.E. Aubuchon Co., Inc.	289.88
B & R Diesel Repair	1,126.00
The NE Inst. Of Law Enforcement	1,375.00
Banwell Architects	872.65
Barker Steel Co., Inc.	2,328.85
Baron Trust Apartments	250.00
Barry Liveston	100.00
B-B Chain, Inc.	38.00
Bobcat of New Hampshire	55.89
Beauregard Equipment, Inc.	876.35
Bell Atlantic	11,573.41
Berlin Spring, Inc.	1,375.16
Bixby's Auto & Power Equipment	1,582.00
Blake Equipment Company, Inc.	404.85
Blaktop, Inc.	1,085.75
Blackmount Equipment, Inc.	1,013.62
Bly Communications, Inc.	2,012.25
Bond Auto Parts, Inc.	122.39
Bound Tree Medical Products	41.35
Boxes & Bags Unlimited	3,960.11
Brien L. Ward, Esq.	2,000.00
L. William Presby	1,116.50
Bradford Whipple	59.50
Broomstick Enterprises	142.72
Business Management Systems	3,282.50
Calco, Inc.	3,284.38
Caledonian-Record Publishing	1,326.65
California Contractors Supply	117.40
Cargill, Inc.-Salt Division	19,595.35
Cartographic Associates, Inc.	1,912.50
Catch Basin Cleaners	900.00

Cate's Gravel	200.00
Cellular One	679.98
Central Petroleum Company	100.50
Central Building Supply	1,079.91
Lisbon Chamber of Commerce	1,000.00
Choicepoint Services, Inc.	50.00
Charlotte Derosia	37.54
Edith Clark	30.00
Lauraette Clark	21.04
Kevin Clement	127.95
Cliffside Body Corporation	95.28
Clinton Clough Construction	22,739.80
Claremont Chemicals	227.91
Commercial Tire	1,755.97
Treasurer, State of NH	662.00
Comstox Computers	487.35
Cottage Hospital	39.06
CPI Printing Service	15.75
Crash Auto Glass, Inc.	244.44
Curtis 1000	743.01
D & L Thomas Equipment Corp.	5,157.38
David Clement	100.00
Dee Vitkofsky	78.86
Department of Agriculture	477.50
State of New Hampshire	125.00
NH Department of Safety	72.00
Department of State	15.00
Derosia's Auto Body	650.64
Devine, Millimet & Branch	1,352.90
State of NH/Dept. of Safety	245.00
Donna Leavitt	5,030.00
Dept of Safety	20.00
E & S Rental & Sales, Inc.	326.00
Eastco Services	647.50
Econo Sign & Barricade	466.71
E.J. Prescott, Inc.	40,457.77
Emery & Garrett Groundwater	13,184.65
State of NH	3,462.00
Frederick Erb, DVM	70.00
Eastern Analytical, Inc.	1,428.75
Evans Printing Company, Inc.	50.00
E-Z Steel & Fabrication	1,408.00
F & B Enterprises	750.00
Howard P. Fairfield, Inc.	4,424.32
Farm Plan	867.68
Ferco Recycling, Inc.	750.00
The Fire Barn	70.29
Fire Chief	86.00

Fire Hose Repair	15.00
Fire Rescue Magazine	44.95
No. Country Firetruck Resource	10,832.37
Fire Tech & Safety of NE	1,237.72
Fisher Auto Parts, Inc.	5,497.20
Foto Factory	449.41
Franconia Gas Corporation	1,751.80
Freightliner of New Hampshire	1,785.97
Friends In Council	90.00
F.R. Lafayette, Inc.	3,290.00
F.R. Mahony & Associates, Inc.	1,555.00
Foster Brothers Logging	1,703.25
FX Lyons, Inc.	247.50
Gagnon Plumbing & Heating	130.73
Gallagher, Callahan & Gartrell	1,217.50
Gall's, Inc.	721.77
Gardner Electronic Supply	11.56
Gary's Fuel, Inc.	13,798.15
Gemforms	259.00
Michael Gilbert	50.00
Dorothy Gordon	126.18
Grafton County	91,831.00
W.W. Grainger	31.24
Graphic Controls	79.03
Grappone Auto Junction	1,879.71
Grenadier Software	200.00
Grove Hill Cemetery	9,000.00
Glenn Guyette	27.00
G.V.C. Chemical Corp.	229.77
H.O.P. Sales & Service	95.88
Hach Company	1,677.10
H.A. Holt & Sons	61.95
Harrison Publishing House	1,930.00
Harvey Paquin	251.55
Daniel Higgins	67.50
Hospice of the Littleton Area	998.00
Harry T. Andross, Inc.	7,234.13
E.T. & H.K. Ide, Inc.	198.56
Industrial Chem Labs & Service	118.61
Ink Spot	58.00
Inland Divers, Inc.	328.45
Irwin Motors, Inc.	19,782.00
ITT Flygt Corporation	330.50
J & B International Trucks, Inc.	919.48
J.A. Corey Electric & Telephone	936.00
J.C. Plumbing & Heating, Inc.	5,931.68
Joan Guilmette	14,352.00
Jordon Equipment Co.	166.90

K & T Environmental Equipment Corp.	10,907.55
Kelley the Florist	59.50
Ken's Locksmithery	219.30
Kipp Alarm Service	463.00
Ktaadn Investment Corp.	3,900.00
Labonville, Inc.	187.50
Raymond W. Labrie	937.80
Laconia Electric Supply, Inc.	1,579.91
Lakes Region Environmental	3,800.00
Town of Landaff	5,243.46
Lanier Worldwide, Inc.	2,149.15
Lawson Products, Inc.	1,892.43
Lisbon Chevrolet	4,214.01
Lester Bousquet	150.00
Liberty International Trucks	14.64
Town of Lisbon	181,822.74
Lisbon Public Library	24,600.00
Lisbon Planning Board	500.00
Lisbon Postmaster	1,892.00
Lisbon Regional School	1,296,720.00
Littleton Gravel Company, Inc.	5,345.37
Littleton Regional Hospital	1,916.40
Littleton Office Supply, Inc.	695.90
Littleton Pet Center	100.00
Lucent Technologies	314.16
Town of Lyman	3,147.52
Lyndonville Office Equipment	2,796.76
Mitchell & Bates	178.02
MacKenzie Auto Parts, Inc.	5,506.69
Mad Hatter	23.08
Main Street Media, Inc.	769.80
Martin's Cleaning Services	147.42
Edgar Masone	158.45
Matthew Thornton Health Plan	34,633.14
McMaster-Carr Supply Company	1,199.34
Merriam-Graves Corporation	494.84
Metalfab Ltd.	151,936.00
Lisbon Methodist Church	65.00
Lexis Law Publishing	618.32
Maine Oxy	645.13
Mobilecomm	281.45
Mossberg Product Service	65.00
Mt. Washington Hotel & Resort	448.50
Municipal Resources, Inc.	6,800.00
Plymouth Auto Supply Co., Inc.	210.11
National Crime Prevention	255.85
National Market Reports, Inc.	141.00
North Country Council	5,736.05



North Country Home Health Agency	4,063.00
NE Assoc. of City & Town Clerks	15.00
New England Balance Service	80.00
New England Electric Wire Corp.	923.75
Northeast Paging	747.00
Neptune, Inc.	1,794.10
Northeast Resource Recovery	332.88
Northeast Rural Water Assoc.	120.00
National Fire Protection Assoc.	185.20
NH Assoc. of Assessing Official	95.00
NH Assoc. of Chiefs of Police	75.00
NH Bituminous Company, Inc.	4,572.00
NH City & Town Clerks' Assoc.	20.00
NH Community Technical College	336.00
NH Electric Cooperative, Inc.	436.11
NH State Firemen's Association	168.00
NH Good Roads Association	25.00
New Hampshire Municipal Assoc.	748.09
New Hampshire Municipal Assoc.	55.00
NH Municipal Health Trust, Inc.	6,671.58
NHMA Property – Liability Trust	28,576.00
NH Motor Transportation Assoc.	235.00
New Hampshire Municipal Truck	2,771.03
New Hampshire State Prison	96.09
NH Road Agents Association	20.00
New Hampshire Retirement System	11,084.92
State of NH/Dept. of Safety	226.25
NH Tax Collectors' Association	58.60
NH Local Welfare Administrator	25.00
North Country Flag Co.	820.08
North Country Envir. Serv., Inc.	6,435.50
Northeast Laboratory	476.47
Normandeau Trucking, Inc.	800.00
Northern	1,770.51
Northern Petroleum Company	28.50
Northrop's Sure Fine	1,292.21
Northtown Associates, LLC	8,500.00
Philip W. Noyes Company	2,206.65
Omni-Trol Industries, Inc.	5,200.00
Ossipee Mountain Electronics	1,840.39
Overdrive	19.97
Overhead Door Specialist	29.25
Pampered Plants	25.00
A.T. Patch Company	335.00
Patriotic Flag Co.	336.59
Paul A. Rogers Company	145.66
USCM/Northeast	10,414.39
PEECO, Inc.	1,447.95

Persons Concrete, Inc.	80.00
Philatelic Fulfillment Service	1,263.40
Steve Pickens	198.00
Pike Industries, Inc.	20,884.67
Pine Cottage Computer Services	838.50
James S. Pineo	33.00
Plodzik & Sanderson	11,247.00
AT&T	479.57
AT&T	27.17
Poulsen Lumber Company, Inc.	131.20
Power Products	2,835.50
Bradford/Pratt's Co.	511.57
Precision Lubricants	1,231.35
Prentice Hall	322.72
Presby Construction, Inc.	12,513.20
Process Distributors, Inc.	2,587.95
Provan & Lorber, Inc.	63,864.97
Portland Glass	100.00
Public Service Company of NH	80,088.81
Psychotherapy Associates, Inc.	225.00
PUFCO	123.90
Radio Shack	84.37
Ray Pineo, Electrician	60.00
Ray-Tech Infrared Corp.	31.72
Ray Berry	7,795.00
Real Data Corp.	296.00
American Red Cross	640.00
Carol A. Elliott, Register	656.79
Resource One	24.95
Ross Ambulance Service	7,500.00
Roy's Shoe Service	35.00
Royal Electric Co., Inc.	5,000.00
Rural Development Administration	101,151.00
Safety-Kleen (NE), Inc.	1,107.85
Salmon Hole Cemetery Assoc.	900.00
Samaha & Vaughan	6,059.71
Lisbon Sand & Gravel	91.71
Brad Santy	100.00
Stanley Borkowski	5,367.00
Schofield's Septic Service, Inc.	950.00
Schwaab, Inc.	56.10
S.C.I. Group, Inc.	357,119.75
SCI Test Laboratory Services	1,089.15
SFI	34.79
Sheehan Phinney Bass & Green	135.00
SmithKline Beecham Pharmaceutical	743.70
Southworth-Milton, Inc.	4,434.64
John H. Spicer, MD	75.00

Grafton County Senior Citizens	2,500.00
Shared Ministry	40.00
Treasurer, State of NH	37.13
State of New Hampshire – MV	32.00
Stan Wilkins Automotive	1,653.17
Stark & Son Machining	119.18
Standard Coffee Service Co.	151.21
George Stevens	13.00
Stiles Fuel Co., Inc.	1,824.93
St. Johnsbury Starter-Alternatr	37.21
Stonkus Hydraulic, Inc.	162.10
Sumner Tire, Inc.	2,192.15
T & L Electric, Inc.	491.32
TAC-2 Communications	784.69
Tanis Tavernier, Jr.	580.89
Tennant/Wallace Architects	10,200.00
Terracon Corporation	652.35
Tiffany Vitkofsky	39.00
Mr. & Mrs. David Timbury	450.00
Tina Borrin	11.95
Trade Mark Direct, Inc.	300.00
Treasurer, State of NH	400.00
Treasurer, U.S. of America	2,500.00
Tri-County CAP, Inc.	4,000.00
Tri-State Fire Protection, Inc.	444.95
Trustees of the Trust Funds	25,000.00
Tuck Press	148.90
Twin State Mutual Aid Fire Assoc.	640.04
Uhlman Builders	45,804.00
Compensation Funds of NH-UC	2,562.27
University of New Hampshire	85.00
Unifirst Corporation	4,211.72
Union Leader Corporation	466.60
Upbeat, Inc.	152.10
Upton, Sanders & Smith	348.35
Viking Office Products	868.64
Varney-Smith Lumber Co., Inc.	2,854.96
VWR Scientific	2,499.30
Walchem Corporation	740.94
State of New Hampshire	600.00
Lee Waterhouse	3,990.00
Wayne McDanolds	9.00
Wayne T. Natti	70.00
Compensation Funds of NH-WC	992.00
Woodsville Guaranty Savings	309,647.25
Woodsville Guaranty Savings	289,383.80
Welch's Water & Wastewater Service	39,999.96
White Mountain Publishers	186.00

Whitney's	381.00
White Mountain Radiator Serv.	696.80
Walter Johnson	984.18
White Mountain Mental Health	1,000.00
White Mountain Hydro Electric Corp.	13,466.00
Wolcott Family Practice	79.00
Worksafe TCI	836.83
W.S. Emerson Company, Inc.	519.10
Yellow Springs Instrument Co.	40.46
North Country YMCA	250.00
ZEP Manufacturing Company	89.32



# REPORT OF TRUST FUNDS for the Year Ending December 31, 1998

Date of Creation	TRUST FUND PURPOSE OF CREATION	Balance Beginning of Year	New Funds Created	Balance End of Year	Beginning Balance	Income During Year	Expended During Year	Ending Balance	Total of Principal & Interest
	Common Investment - Listed Below <sup>1</sup>	\$ 24,740.67	\$ 653.81	\$ 25,394.48	\$ 0.00	\$ 1,452.12	\$ 1,337.38	\$ 114.74	\$ 25,509.22
03/12/1895	Eastman Fund - 1/3 Salmon Hole Cemetery, 2/3 Library	257.57	0.00	257.57	0.00	13.50	13.50	0.00	257.57
10/31/1921	Lucy Richardson Fund - Salmon Hole Cemetery	141.47	0.00	141.47	0.00	7.41	7.41	0.00	141.47
03/24/1924	William Nelson Fund - Grove Hill Cemetery	88.16	0.00	88.16	0.00	4.53	4.53	0.00	88.16
04/03/1929	Mary Cummings Fund - Lisbon Public Library	1,555.83	0.00	1,555.83	0.00	81.90	81.90	0.00	1,555.83
03/28/1931	John Bank Fund - Lisbon Public Library	300.13	0.00	300.13	0.00	15.74	15.74	0.00	300.13
07/21/1934	F. F. & L. Parker Cushman - Lisbon Public Library	2,400.00	0.00	2,400.00	0.00	126.35	126.35	0.00	2,400.00
10/20/1934	Ida M. Bishop Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
04/26/1947	Ida M. Bishop Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
06/29/1935	Blanche W. Crane Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
10/19/1942	Lawrence K. Ford Fund - Grove Hill Cemetery	50.00	0.00	50.00	0.00	2.65	2.65	0.00	50.00
10/09/1943	Lavine Conrad Fund - Salmon Hole Cemetery	50.00	0.00	50.00	0.00	2.65	2.65	0.00	50.00
04/26/1944	George O. Savage Fund - Grove Hill Cemetery	150.00	0.00	150.00	0.00	7.88	7.88	0.00	150.00
08/27/1945	Whiting Fund - Salmon Hole Cemetery	150.00	0.00	150.00	0.00	7.88	7.88	0.00	150.00
01/13/1947	Susan M. Dexter Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
05/17/1948	Roy E. Clark Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
10/08/1948	Ralph F. Bedell Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
11/23/1949	Mrs. H. Wetherbee Fund - Salmon Hole Cemetery	50.00	0.00	50.00	0.00	2.65	2.65	0.00	50.00
07/18/1949	Hannah Nihan Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
05/20/1950	Will & Lil Bennett Fund - Salmon Hole Cemetery	50.00	0.00	50.00	0.00	2.63	2.63	0.00	50.00
06/09/1954	George W. Pike Fund - Grove Hill Cemetery	200.00	0.00	200.00	0.00	10.60	10.60	0.00	200.00
05/10/1955	Albert E. Holbrook Fund - Grove Hill Cemetery	200.00	0.00	200.00	0.00	10.60	10.60	0.00	200.00
10/27/1956	Frank Foster Fund - Grove Hill Cemetery	500.00	0.00	500.00	0.00	26.50	26.50	0.00	500.00
04/27/1957	John W., Harry J. & Gilbert A. Morse Fund - Salmon Hole Cemetery	36.00	0.00	36.00	0.00	1.89	1.89	0.00	36.00
04/15/1958	John Morse Fund - Salmon Hole Cemetery	12.00	0.00	12.00	0.00	0.63	0.63	0.00	12.00
05/20/1959	Nell Buffington Fund - Town Of Lisbon	1,000.00	0.00	1,000.00	0.00	53.00	53.00	0.00	1,000.00
01/27/1960	Nell Buffington Fund - Lisbon Public Library	1,000.00	0.00	1,000.00	0.00	53.00	53.00	0.00	1,000.00
01/02/1960	Bernice Lynch Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
09/10/1962	George & Norma Fox - Grove Hill Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
08/26/1963	Jonathan B. Wilkinson - Grove Hill Cemetery	300.00	0.00	300.00	0.00	15.90	15.90	0.00	300.00

08/03/1964	Warren Wetherbee Fund - Salmon Hole Cemetery	200.00	0.00	200.00	0.00	10.60	10.60	0.00	200.00
06/15/1965	Emery Fund No. 1 - Salmon Hole Cemetery	500.00	0.00	500.00	0.00	26.25	26.25	0.00	500.00
12/07/1965	Emery Fund No. 2 - Salmon Hole Cemetery	500.00	0.00	500.00	0.00	26.25	26.25	0.00	500.00
01/03/1966	Jennie N. Whitcher Fund - Grove Hill Cemetery	500.00	0.00	500.00	0.00	26.25	26.25	0.00	500.00
06/18/1970	John and Mary Morse Fund - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
11/06/1935	J.H. McGuire Fund - Town of Lisbon	1,060.95	0.00	1,060.95	0.00	55.15	55.15	0.00	1,060.95
09/01/1971	Lee & Josephine Clough - Grove Hill Cemetery	200.00	0.00	200.00	0.00	10.60	10.60	0.00	200.00
06/27/1971	Mae Belle Morgan Fund - Lisbon Public Library	1,000.00	0.00	1,000.00	0.00	53.00	53.00	0.00	1,000.00
05/05/1975	Clayton & Susan Olin Fund - Grove Hill Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
11/29/1974	Col. Emery Monument Fund - Town of Lisbon	200.00	0.00	200.00	0.00	10.60	10.60	0.00	200.00
11/26/1977	John & Maude Campbell - Salmon Hole Cemetery	100.00	0.00	100.00	0.00	5.30	5.30	0.00	100.00
11/21/1972	Cummings Library Fund - Lisbon Public Library	4,243.04	0.00	4,243.04	0.00	221.26	221.26	0.00	4,243.04
04/02/1938	Hosea Foster Fund - Grove Hill Cemetery	647.91	0.00	647.91	0.00	34.02	34.02	0.00	647.91
07/15/1974	Payne Fund - Lisbon Public Library	673.39	0.00	673.39	0.00	35.10	35.10	0.00	673.39
10/10/1940	Alice B. Oliver Fund - Lisbon Public Library	639.25	0.00	639.25	0.00	33.02	33.02	0.00	639.25
06/23/1883	Elsie Swinger Fund - Grove Hill Cemetery	500.00	0.00	500.00	0.00	26.25	26.25	0.00	500.00
10/25/1889	Adams Family Trust - Salmon Hole Cemetery	806.75	0.00	806.75	0.00	42.36	42.36	0.00	806.75
05/11/1970	Charles Bishop Fund - Salmon Hole Cemetery	1,000.00	0.00	1,000.00	0.00	53.00	53.00	0.00	1,000.00
10/23/1973	Mary Cummings Fund - For Indigents Town of Lisbon	1,378.22	0.00	1,378.22	0.00	74.08	74.08	0.00	1,378.22
10/09/1968	George C. Morgan Fund - Lisbon Public Library	1,000.00	0.00	1,000.00	0.00	53.00	53.00	0.00	1,000.00
01/28/1998	Lisbon VFW Surviving Members - 70% Grove Hill 15% Landaff Cemetery Assn. 15% Lyman Cemetery Assn.	653.81	653.81	653.81	35.10	35.10			653.81
TOTALS		\$24,740.67	\$ 653.81	\$25,394.48	\$ 1,337.38	\$ 1,337.38			\$ 25,394.48

<sup>1</sup> Note: All Funds are deposited as Variable Certificates - Woodsville Guaranty Savings Bank, Bank of NH, MBIA

# REPORT OF TRUST FUND INVESTMENTS for the Year Ending December 31, 1998

Description of Investment	PRINCIPAL			INCOME			Total Principal and Interest		
	Beginning Balance	Gains from Sales	Purchases	Balance at Year's End	Beginning Balance	Income During Year		Expended During Year	Ending Balance
Common Investment - Certificate WGSB CD #701942	\$ 24,740.67	\$ 0.00	\$ 653.81	\$ 25,394.48	\$ 0.00	\$ 1,452.12	\$ 1,337.38	\$ 114.74	\$ 25,509.22
Fleet Fin. Group, Inc. Common Stock Mary Cummings Fund - Library	100.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	100.00
Nell T. Buffington Fund for Deserving patients of Lisbon Bank of NH, Trust Department	932,460.45	182,927.65	0.00	1,115,388.10	0.00	41,003.75	42,358.95	(1,355.20)	1,114,032.90
Jennie Eastman Brown of LRHS Bank of NH, Trust Department Charter Trust Co.	<u>665,824.56</u>	<u>96,368.23</u>	<u>0.00</u>	<u>762,192.79</u>	<u>32,789.78</u>	<u>26,894.97</u>	<u>43,597.17</u>	<u>16,087.58</u>	<u>778,280.37</u>
TOTALS	\$ 1,623,125.68	\$ 279,295.88	\$ 653.81	\$ 1,903,075.37	\$ 32,789.78	\$ 69,350.84	\$ 87,293.50	\$ 14,847.12	\$ 1,917,922.49

## **BUFFINGTON FUND**

### **RECEIPTS**

Cash on Hand, January 1, 1998	\$19,614.59
Bank of New Hampshire	21,228.07
Interest Earned	<u>267.59</u>
	\$41,110.25

### **PAYMENTS**

Orders of Selectmen	\$26,440.13
Cash on Hand, December 31, 1998	<u>14,670.12</u>
	\$41,110.25

## **LISBON LANDFILL**

### **RECEIPTS**

Cash on Hand, January 1, 1998	\$6,443.22
Sale of Equipment	100.00
Recycling Permits	23.00
Interest Earned	<u>193.83</u>
	\$6,760.05

### **PAYMENTS**

Orders of Selectmen	\$ .00
Cash on Hand, December 31, 1998	<u>6,760.05</u>
	\$6,760.05

## **HOUSING IMPROVEMENT PROGRAM REPAYMENT ACCOUNT**

### **RECEIPTS**

Cash on Hand, January 1, 1998	\$6,455.66
L. Magwire (loan payment)	750.00
Interest (Fleet)	39.27
Interest (WGSB)	<u>20.98</u>
	\$7,265.91

### **PAYMENTS**

Orders of Selectmen	\$6,000.00
Bank Charges & Fees	4.00
Cash on Hand, December 31, 1998	<u>1,261.91</u>
	\$7,265.91

Respectfully submitted,  
Sarah Taxter, Treasurer



## **TRUSTEE OF TRUST FUND REPORT**

### **BACKHOE RESERVE FUND**

Balance as of January 1, 1998	\$11,606.82
Interest Earned	<u>353.03</u>
Balance as of December 31, 1998	\$11,959.85

### **CAPITAL RESERVE FUND-FIRE TRUCK**

Balance as of January 1, 1998	\$77,373.73
Interest Earned until July 6, 1998	1,797.69
Account Closed July 6-Expended to Town of Lisbon	<u>79,171.42</u>
Balance as of December 31, 1998	\$ .00

### **REVALUATION RESERVE FUND**

Balance as of January 1, 1998	\$10,000.00
Interest Earned	280.52
Appropriated from Town – 1998	<u>10,000.00</u>
Balance as of December 31, 1998	\$20,280.52

### **CAPITAL RESERVE FUND-DUMP TRUCK**

Beginning Balance – December 8, 1998	\$15,000.00
Interest Earned	<u>33.12</u>
Balance as of December 31, 1998	\$15,033.12

### **LANDFILL RESERVE FUND**

Balance as of January 1, 1998	\$277,865.94
Interest Earned	<u>14,228.49</u>
Balance as of December 31, 1998	\$292,094.43

Respectfully submitted,  
Trustees of the Trust Funds

**TOWN OF LISBON**

**1998 ANNUAL  
TOWN MEETING  
WARRANT  
&  
BUDGET**

# **TOWN OF LISBON** **TOWN MEETING WARRANT**

To the Inhabitants of the Town of Lisbon, in the County of Grafton, and the State of New Hampshire qualified to vote in the Town Affairs:

You are hereby notified to meet in the Lisbon Town Hall in said Town of Lisbon, New Hampshire on Tuesday the ninth day of March, 1999 at ten o'clock in the forenoon at which time polls shall open at ten o'clock and not close earlier than nine o'clock in the afternoon, to act upon the following subjects. All Articles except Article 1 to be considered at seven o'clock in the afternoon.

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

**ARTICLE 2.** Are you in favor of the following Amendment to the Lisbon Zoning Ordinance:

Add to Article VI, General Provisions, a new Section 6.06 as follows:

“FENCES: The finished side of a fence shall face outward from the property on which the fence is located. The side of a fence containing the posts or poles and other bracing appurtenances shall face inward to the property being fenced in or on which the fence is located. When erected near a property lot boundary line, all of the fence and any of its supporting structures or appurtenances shall be constructed no closer than (1) one foot to the boundary line. Any fence exceeding (8) eight feet in height shall require a Special Exception by the Board of Adjustment.” (Recommended by the Lisbon Planning Board) (Ballot Vote)

**ARTICLE 3.** Are you in favor of adopting the following Amendment to the Lisbon Zoning Ordinance:

Add to Article V, Table of District Uses, Section 5.04.1, the following to the current provision: “said animals to be kept within the confines of the owner’s property.” (Recommended by the Lisbon Planning Board) (Ballot Vote)

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$1,062,266.00 which represents the operating budget of the Town as prepared by the Board of Selectmen, and posted with this warrant as required by RSA 31:95. Said sum does not include individual or special articles addressed. (Majority vote required) Recommended by Board of Selectmen.

Executive	\$ 82,700.00
Election, Reg. & Vital Stat.	1,050.00
Financial Administration	39,500.00
Revaluation of Property	10,500.00
Legal Expense	10,300.00
Personnel Administration	76,250.00
Planning & Zoning	500.00
General Gov't. Buildings	33,050.00
Cemeteries	14,000.00
Insurance	28,775.00
Advertising & Reg'l Assoc.	2,173.00
Refunds	0.00
Police	139,900.00

Ambulance		7,500.00
Fire		49,000.00
Building Inspection		5,150.00
Emergency Management		200.00
Other Public Safety		17,502.00
(Including Communications)		
Highways & Streets	227,680.00	
Highway Labor Credit	(12,700.00)	214,980.00
Street Lighting		30,000.00
Highway Block Grant		62,870.00
Solid Waste Disposal		94,760.00
Health Agencies, Hospitals & Services:		14,686.00
Health Officer	500.00	
North Country Home Health	4,063.00	
White Mtn. Mental Health	1,000.00	
Hospice of Littleton Area	998.00	
Red Cross	700.00	
Grafton County Seniors	2,775.00	
Community Action Program (CAP)	4,400.00	
North Country YMCA	250.00	
Welfare: Direct Assistance & CAP		6,950.00
Parks & Recreation		10,300.00
Library		29,635.00
Patriotic Purposes		850.00
Other Culture & Rec.		1,000.00
Principal - Long Term Bonds & Notes		45,450.00
Interest - Long Term Bonds & Notes		20,735.00
Interest on TAN		<u>12,000.00</u>
TOTALS		\$1,062,266.00

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of Thirty-Nine Thousand Dollars (\$39,000) for the purchase of a new F550 Ford dump truck for the Town Highway Department and further; to authorize the Selectmen to borrow upon the credit of the Town a sum not to exceed Thirty-Nine Thousand Dollars (\$39,000) and to issue serial notes of the Town not to exceed said sum, to be negotiated and executed by them through an appropriate financial institution; maturity date, denominations, interest rate and other details of said notes, to be as determined by the Selectmen in the best interest of the Town, and to direct the Selectmen to execute said notes and any other papers necessary for the purpose of the Article. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* (Paper ballot vote, 2/3 vote required.) The Board of Selectmen recommend this Article.

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of Thirty-Eight Thousand Dollars (\$38,000) for the replacement of all the non high pressure sodium type street lighting fixtures in the Town by Public Service Company of NH and further; to authorize the Selectmen to borrow upon the credit of the Town a sum not to exceed Thirty-Eight Thousand Dollars (\$38,000) and to issue serial notes of the Town not to exceed said sum, to be negotiated and executed by them through an appropriate financial institution; maturity date, denominations, interest rate and other details of said notes, to be as determined by the Selectmen in the best interest of the Town, and to direct the Selectmen to execute said notes and any other papers necessary for the purpose of the Article. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* (Paper ballot vote, 2/3 vote required.) The Board of Selectmen recommend this Article.



**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be added to the existing Capital Reserve Fund for Town Revaluation. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* The Board of Selectmen recommend this Article.

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the existing Capital Reserve Fund established for the purpose of purchasing a new highway dump truck. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* The Board of Selectmen recommend this Article. Majority vote required.

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of Eight Thousand One Hundred Dollars (\$8,100) to continue the GIS digital mapping process from Cartographic Associates. Said cost to include; programming, software and training. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* The Board of Selectmen recommend this Article. Majority vote required.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of One Hundred and Sixty-Six Thousand Three-Hundred and Fifty-Five Dollars (\$166,355.00) for the operation and maintenance of the Water Department, funds to be raised by users. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* The Board of Selectmen recommend this Article.

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of One Hundred and Seventy-Nine Thousand Seven Hundred and Ninety-Six Dollars (\$179,796.00) for the operation and maintenance of the Wastewater Treatment Operation, funds to be raised by users. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* The Board of Selectmen recommend this Article.

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000.00) for the purchase and installation of a new baler for the Town's recycling center. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* The Board of Selectmen recommend this Article.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) for the final installment payment of a Three Thousand Dollar total payment to L.Wm. Presby for a right of way purchased by the Town in 1998 over a portion of Presby's land at the entrance to Ecology Drive leading to the Lisbon Landfill/Recycling Center. *(This appropriation is in addition to Warrant Article #4, the operating budget article.)* The Board of Selectmen recommend this Article.

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of Three Thousand Four Hundred and One Dollars (\$3,401) to be placed in the Fire Truck Capital Reserve Fund created in 1996. Said funds to be taken from the Fire Truck Special Revenue Funds. The Board of Selectmen recommend this Article.

**ARTICLE 15.** To transact any other business that may legally come before said meeting.

Given under our hands and seal, this 22<sup>nd</sup> day of February, in the year of our Lord, nineteen hundred and ninety-nine.

Stephen Colby, Chairman  
Richard Trelfa  
Alan Gagnon  
Selectmen

## BUDGET OF THE TOWN OF LISBON – REVENUE

Sources of Revenue	Estimated 1998	Actual 1998	Estimated 1999
Taxes:			
3120 Land Use Change Taxes	\$ 5,000.00	\$ 5,400.00	\$ 2,000.00
3180 Resident Taxes	7,000.00	7,320.00	7,000.00
3185 Timber Taxes	20,000.00	10,691.00	10,000.00
3190 Interest & Penalties on Delinquent Taxes	40,000.00	50,383.00	40,000.00
Excavation Activity Tax	.00	10,677.00	5,000.00
Licenses, Permits & Fees:			
3210 Business Licenses & Permits	.00	15.00	.00
3220 Motor Vehicle Permit Fees	120,000.00	145,598.00	130,000.00
3230 Building Permits	1,500.00	2,514.00	2,000.00
3290 Other Licenses, Permits & Fees	2,000.00	16,161.00	10,000.00
From State:			
3351 Shared Revenues	48,665.00	48,665.00	60,000.00
3352 Meals & Rooms Tax Distribution	25,953.00	25,953.00	.00
3353 Highway Block Grant	67,193.00	67,193.00	62,869.00
3359 Other (Including Railroad Tax)	14,423.00	18,332.00	.00
Charges For Services:			
3401-3406 Income from Departments	25,000.00	67,135.00	50,000.00
3409 Other Charges	20,000.00	.00	5,000.00
Miscellaneous Revenues:			
3501 Sale of Municipal Property	7,000.00	15,606.00	5,000.00
3502 Interest on Investments	15,000.00	21,790.00	15,000.00
3503-3309 Other	.00	63,024.00	33,900.00
Interfund Operating Transfers In:			
3912 Special Revenue Funds	.00	39,000.00	.00
Sewer	173,746.00	133,823.00	179,796.00
Water	170,355.00	154,673.00	166,355.00
3915 Capital Reserve Funds	25,000.00	79,172.00	.00
Other Financing Sources:			
3934 Proc.-Long Term Bonds & Notes	660,000.00	382,092.00	81,000.00
Fund Balance ("Surplus")	<u>.00</u>	<u>100,000.00</u>	<u>.00</u>
TOTAL REVENUES & CREDITS	\$1,447,835.00	\$1,465,217.00	\$864,920.00

## BUDGET OF THE TOWN OF LISBON – EXPENDITURES

Details of Expenditures	Approp. 1998	Actual 1998	Estimated 1999
General Government:			
4130-4139 Executive	\$ 78,600.00	\$ 73,051.00	\$ 82,700.00
4140-4149 Election, Registration & Vital Statistics	1,200.00	1,368.00	1,050.00
4150-4151 Financial Administration	37,450.00	39,424.00	39,500.00
4152 Revaluation of Property	10,400.00	10,448.00	10,500.00
4153 Legal Expense	10,300.00	8,663.00	10,300.00
4155-4159 Personnel Administration	67,600.00	64,225.00	76,250.00
4191-4193 Planning & Zoning	500.00	500.00	500.00
4194 General Government Buildings	30,500.00	25,961.00	33,050.00
4195 Cemeteries	9,900.00	9,900.00	14,000.00
4196 Insurance	31,500.00	25,068.00	28,775.00
4197 Advertising & Regional Assoc.	2,000.00	2,034.00	2,173.00
Public Safety:			
4210-4214 Police	115,900.00	124,024.00	139,900.00
4215-4219 Ambulance	7,500.00	7,500.00	7,500.00
4220-4229 Fire	45,350.00	46,884.00	49,000.00
4240-4249 Building Inspection	5,200.00	5,367.00	5,150.00
4290-4298 Emergency Management	150.00	100.00	200.00
4299 Other (Including Communications)	19,550.00	17,979.00	17,502.00
Highways & Streets:			
4311 Administration	204,500.00	202,838.00	214,980.00
4316 Street Lighting	32,000.00	28,370.00	30,000.00
4319 Other	67,193.00	67,193.00	62,870.00
Sanitation:			
4324 Solid Waste Disposal	95,100.00	80,783.00	94,760.00
Health:			
4415-4419 Health Agencies, Hospital & Other	13,951.00	13,951.00	14,686.00
Welfare:			
4441-4442 Administration & Direct Asst.	8,800.00	5,605.00	6,950.00
Culture:			
4520-4529 Parks & Recreation	10,300.00	7,816.00	10,300.00
4550-4559 Library	24,600.00	24,600.00	29,635.00
4583 Patriotic Purposes	2,150.00	1,957.00	850.00
4589 Other Culture & Recreation	1,000.00	1,000.00	1,000.00

Debt Service:			
4711	Princ.-Long Term Bonds & Notes	10,000.00	10,000.00 45,450.00
4721	Interest-Long Term Bonds & Notes	4,000.00	4,000.00 20,735.00
4723	Interest-Tax Anticipation Notes	15,000.00	9,647.00 12,000.00
Capital Outlay:			
4901	Land	10,500.00	4,000.00 .00
4902	Machinery, Vehicles & Equipment	36,983.00	37,096.00 .00
4903	Buildings	65,000.00	60,815.00 .00
4909	Improvements Other than Bldgs.	7,000.00	6,604.00 .00
Operating Transfers Out:			
4912	To Special Revenue Fund	39,000.00	39,000.00 .00
4915	To Capital Reserve Fund	<u>25,000.00</u>	<u>25,000.00</u> .00
TOTAL APPROPRIATION		\$1,145,677.00	\$1,092,771.00 \$1,062,266.00

BUDGET SUMMARY

Subtotal 1	Appropriations Recommended	\$1,062,266.00
Subtotal 2	Special Warrant Articles Recommended	114,000.00*
Subtotal 3	“Individual” Warrant Articles Recommended	<u>355,251.00*</u>
Total Appropriations		\$1,531,517.00
Less: Amount of Estimated Revenues & Credits		<u>864,920.00</u>
Estimated Amount of Taxes to be Raised		\$ 666,597.00

<b>*Special Warrant Articles</b>	
4915	Revaluation CRF \$ 10,000.00
4915	Highway Truck CRF 15,000.00
4902	1 Ton Highway Truck 39,000.00
4902	Replace Street Lights 38,000.00
4915	Purchase Bailer <u>12,000.00</u>
Subtotal 2 \$114,000.00	
<b>*Individual Warrant Articles</b>	
4909	Digitize Maps \$ 8,100.00
4914	Water 1999 166,355.00
4914	Sewer 1999 179,796.00
Presby	ROW <u>1,000.00</u>
Subtotal 3 \$355,251.00	



## NOTES

## **TREASURER'S REPORT – WATER DEPARTMENT**

### **RECEIPTS**

Cash on Hand January 1, 1998	\$106,312.55
Charlotte Derosia, Collector	148,878.30
Interest Earned	6,146.96
Miscellaneous (transfer from closed account)	<u>732.29</u>
	\$262,070.10

### **PAYMENTS**

Orders of Selectmen	\$165,797.75
Bank Charges & Fees	21.00
Cash on Hand December 31, 1998	<u>96,251.35</u>
	\$262,070.10

## **TREASURER'S REPORT – WASTEWATER**

### **RECEIPTS**

Cash on Hand January 1, 1998	\$ 74,175.68
Charlotte Derosia, Collector	124,492.41
Interest Earned	4,252.06
State of NH (Eng. Reimb.)	5,494.51
State of NH (State Aid)	21,788.92
Miscellaneous (transfer from closed acct.)	<u>69.08</u>
	\$230,272.66

### **PAYMENTS**

Orders of Selectmen	\$169,730.68
Bank Charges	21.00
Cash on Hand December 31, 1998	<u>60,520.98</u>
	\$230,272.66

Respectfully submitted,

Sarah Taxter, Treasurer

**WATER & SEWER FUNDS  
RENTS RECEIVABLE**

	WATER	SEWER
DEBITS		
Uncollected Rents @ January 1, 1998	\$ 15,569.42	\$ 12,337.86
Rents Committed	154,035.80	133,426.85
Interest	<u>2,135.29</u>	<u>1,111.01</u>
TOTAL DEBITS	\$171,740.51	\$146,875.72
CREDITS		
Remittances to the Treasurer		
Rents	\$146,865.40	\$123,551.19
Interest	2,135.29	1,111.01
Abatements		
Arnold, Maureen	85.35	
Callender, Wilbur	108.11	99.18
Lisbon, Town of	933.16	856.08
State of NH		261.00
Uncollected Rents	<u>21,613.20</u>	<u>20,997.26</u>
Total Credits	\$171,740.51	\$146,875.72

## WASTEWATER IMPROVEMENT

### RECEIPTS

Cash on Hand January 1, 1998	\$1,988.64
Interest Earned	<u>34.99</u>
	\$2,023.63

### PAYMENTS

Orders of Selectmen	\$ .00
Cash on Hand December 31, 1998	<u>2,023.63</u>
	\$2,023.63

Respectfully submitted,

Sarah Taxter, Treasurer



Phone (603) 837-2332

Fax (603) 837-2615

**TOWN OF LISBON  
Water & Sewer Department  
1998 Activities Report**

Water

1. Ordered and received test kits for corrosion control.
2. Put two coats of paint on future chemical feed area.
3. Repositioned chlorine storage tank.
4. Installed new chemical injection ports, backflow prevention, and safety quick disconnect lines.
5. Installed chemical day tank, pump, suction and discharge piping.
6. Installed new chemical feed header with isolation valves for each well.
7. Set up hydrant # system for Fire/Highway/Water departments. Thanks Ray Pineo!!
8. Flushed hydrants June/November.
9. Built up spare parts inventory for distribution system, water meter replacement, and hydrant repair. Thanks Kevin Clement!!
10. Purchased new metal detector for curb stop and valve stem location.
11. Purchased new pipe tapping equipment for distribution system.
12. Scraped, cleaned, patched, and painted Lincoln Ave. reservoir.
13. A&D Instruments installed wire and set 4-20 MA signal for chemical feed system.  
a) Performed annual check and maintenance on telemetry/power supply.
14. Responded to all customer dirty water complaints.
15. Purchased hydrant PSI and flow gauges.
16. Cleaned, disinfected, and reconditioned Cemetery Hill reservoir.
17. Collected SDWA samples for both wells.
18. Rebuilt hydrant next to Stevens Insurance.
19. Collected lead and copper samples.
20. 1999 budget.
21. Performed daily operations, maintenance, and housekeeping at well house.
22. Responded to 23 trouble alarms.
23. Worked with MBS on water meter trouble list.
24. Read all water meters Jan./June.
25. Collected and analyzed monthly bacteria samples.
26. Ordered and received corrosion control chemicals.
27. Rearranged well house in preparation for corrosion control treatment.

Sewer

1. Performed daily operations, routine maintenance, and housekeeping at treatment plant and pump stations.
2. Installed emergency shut off switches for sewerage pumps at Bath Rd. pump station.
3. Implemented safety procedures in lab.
4. Added daphnia eggs to lagoons to reduce algae blooms.
5. Brought aeration system up to design.

6. Installed recirculation system for lagoon reseedling.
7. Repaired generators at treatment plant and Bath Rd. pump station.
8. Installed new transfer switch at Hydro Blvd. pump station.
9. Pressure washed wet well at Bath Rd. pump station.
10. Installed new chlorine day tank, suction and discharge lines.
11. Hooked up solution pump for better mixing of chlorine for proper disinfection.
12. Removed, rebuilt, and reinstalled #2 raw sewerage pump.
13. Painted doors, floors, and piping at Bath Rd. pump station.
14. Installed new fuel tank and lines at treatment plant, Bath Rd., and Hydro Blvd. pump stations.
15. Installed new sump pump and emergency back up sump pump at Bath Rd. pump station.
16. Replaced grinder pump in front of dump road due to pump failure.
17. Annual preventative maintenance performed on all generators (Power Products).
18. Prepared 1999 budget for Mr. Johnson.
19. Built up spare parts inventory for collection system. Thanks Kevin Clement!!
20. Started preparing our own urea substrate for E coli analysis.
21. Cleaned grit from intake and discharge lines on #2 & #3 pumps at Bath Rd. pump station.
22. Got all raw sewerage pumps operational at Bath Rd. pump station.
23. Found lab in Vermont to do all outside lab analysis (22% savings).
24. Used remaining grant money to purchase lab equipment and control panel for Hydro Blvd. pump station.
25. Cleaned grit from wet well at Bath Rd. pump station.
26. Trouble shot and repaired control panel at Water St. pump station.
27. Replaced u-joint on #3 pump at Bath Rd. pump station.
28. Rearranged lab to be more user friendly.
29. Repaired lights in wet well at Bath Rd. pump station.
30. Wire brushed, cleaned, and painted piping on #1 & #2 pumps at Bath Rd. pump station.
31. Changed flow recorder chart to read weekly flow (87% savings).
32. Installed block heater at Hydro Blvd. pump station to reduce heating costs.
33. Wrote out list of problem areas and prioritized.
34. Repaired lab still.
35. Changed setting on chlorine feed pump to flow pace.
36. Filled out and submitted industrial users survey for NH-DES.
37. Helped Scott Fogg from N.E. Wire collect wastewater samples to be analyzed for toxicity to system (everything ok).

**LISBON PUBLIC LIBRARY**  
**Proposed Budget for 1999**

**INCOME**

Interest on Trust Funds	\$ 700.00
Memorial Gifts & Cash Gifts	500.00
Other Income	1,000.00
Lyman & Landaff	650.00
Town Appropriation	<u>29,635.00</u>

TOTAL INCOME	\$32,485.00
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**EXPENSES**

Librarian	\$12,360.00
Jean Haywood	800.00
Sharie Webster	1,750.00
Katherine Allen	2,250.00
Mileage/Conferences/Memberships	700.00
Cleaning	500.00
Social Security/Medicare	1,400.00
Books	4,000.00
Magazines	625.00
Tapes	250.00
Electricity	1,100.00
Telephone	800.00
Supplies	790.00
Maintenance	600.00
Repairs	3,400.00
Water & Sewer	160.00
Heating Oil	<u>1,000.00</u>

TOTAL EXPENSES	\$32,485.00
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# TREASURER'S REPORT FOR 1998

## LISBON PUBLIC LIBRARY

### Receipts

Cash on Hand, January 1, 1998	\$ 2,920.69
Town Appropriation	24,600.00
Interest of Trust Funds	709.96
Town of Lyman	300.00
Town of Landaff	350.00
Cash Donations/lost materials	659.00
Memorial Gifts	2,013.63
For use of Copier	218.05
Interest on NOW Account	<u>88.61</u>

Total Available	\$31,859.94
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### Disbursements

Salaries:		
Selena M. Cate	\$12,230.81	
Patricia Winslow	702.00	
Jean Haywood	1,585.27	
Sharie Webster	1,744.58	
Kate Allen	562.50	16,825.16
Books		4,672.63
Magazines		623.34
Tapes		253.12
Electricity		639.84
Telephone		431.36
Maintenance and Repairs		1,760.97
Supplies		1,192.43
Water & Sewer		152.74
Cleaning		442.00
Social Security/Medicare Taxes		1,287.53
Miscellaneous		<u>1,378.68</u>
Total Disbursements		\$29,659.80

Cash on Hand, December 31, 1998	\$ 2,200.14
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Respectfully submitted,

Maureen McKeever  
Treasurer



## LIBRARIAN'S REPORT 1998

	1997	1998
Circulation of books:		
Adult	10,575	11,707
Children	4,278	4,943
Non-Print	<u>1,751</u>	<u>1,390</u>
Total	16,604	18,040
Increase in Circulation:		
Adult	278	325
Children	123	150
Non-Print	<u>65</u>	<u>52</u>
Total	466	527
Gifts:		
Memorial – Adult	32	30
Memorial – Children	21	13
Memorial – Non-Print	0	1
Donations – Adult	101	73
Donations – Children	6	21
Donations – Non-Print	<u>51</u>	<u>31</u>
Total	211	169
Materials Borrowed:		
Books	1,087	1,437
Non-Print	<u>251</u>	<u>129</u>
Total	1,338	1,566
Materials Loaned to Other Libraries	370	250
Petty Cash Account:		
Balance, December	\$ 2.45	\$ 4.35
Received	<u>476.95</u>	<u>427.15</u>
Total	\$479.40	\$431.50
Spent	<u>475.05</u>	<u>428.60</u>
Balance, December	\$ 4.35	\$ 2.90

**LISBON PUBLIC LIBRARY**  
**MEMORIAL GIFTS**

In Memory of George Marshall

COMING OF AGE

Presented by William and Janet Doyle

In Memory of Brenda Clement

EVERYONE NEEDS SOMEONE

Presented by William and Janet Doyle

In Memory of Alice Hudson, A Great Aunt

HIS BRIGHT LIGHT

Presented by Melanie Dimick

From Her Nieces and Nephews

In Memory of Dora Bourassa

OH THE THINGS YOU CAN THINK!

Presented by Beverly and Steve Isenberg and Family

In Memory of Margaret Parent

MARVIN K. MOONEY WILL YOU PLEASE GO NOW!

Presented by Beverly and Steve Isenberg and Family

In Memory of David "Zip" McBurney

AMERICAN ZOOM

Presented by William and Janet Doyle

In Memory of Jane Stevens

COUNTRY QUILTS

Presented by DAR White Mountains Chapter

TONY BENNETT, THE GOOD LIFE

Presented by Tom and Karen White and Children

In Memory of Willard "Bill" Bromage

A WALK IN THE WOODS

Presented by Tom and Karen White and Children

In Memory of William "Bill" Clark

KINGDOM OF SHIVAS IRONS

Presented by William and Janet Doyle

In Memory of Natalie Clough

ONE TEACHER'S LIFE

Presented by Mrs. E. Norma Clough

In Memory of Germaine Morris  
ANNUALS AND BULBS  
Presented by John and Donna Northrop

GREEN WILMA  
Presented by Beverly and Steve Isenberg

In Memory of Myrtle Meyers  
ALL ABOARD: 150 YEARS ON THE RIGHT TRACK  
Presented by Harry and Agnes Andross

In Memory of Lawrence Guilmette  
TONKA BIG BOOK OF TRUCKS  
Presented by Paula Hapgood

A BIOGRAPHY OF TIGER WOODS  
Presented by Mr. and Mrs. Stanley Snell

In Memory of Polly and Bernice Koehnea  
DRAGON'S GOLD  
SNUGGLE PIGGY AND THE MAGIC BLANKET  
Presented by Anne and Dick Choate

To Honor Lisbon's Friends in Council  
FAT-FREE LIVING SUPER COOKBOOK  
Presented by An Anonymous Admirer

In Memory of Peter and Mildred Carbonneau and Wayne Carbonneau  
TRY AGAIN SALLY JANE  
THE MITTEN  
Presented by Anne and Dick Choate

In Memory of Robert "One-Trap" Knapp  
WHERE THE SEA USED TO BE  
Presented by Paula Hapgood

In Memory of Harry McCloskey  
BLACK MUTINY  
WINDS OF FREEDOM  
Presented by Phyllis McCloskey

In Memory of David Crockett  
EXPLORING THE APPALACHIAN TRAIL  
GRANDPA'S TEETH  
Presented by Beverly and Steve Isenberg

In Memory of Emily and Frederick Conway  
RICHARD SCARRY'S BEST READ-IT-YOURSELF-BOOK  
Presented by Beverly and Steve Isenberg

In Memory of All the Charter Members  
INTERNET FOR DUMMIES  
Presented by The Lisbon Lions Club

In Memory of Virginia M. Gaffney  
MANSHARE  
UNNATURAL CAUSES  
BORDER MUSIC  
KEY TO REBECCA  
DARKEST HOUR  
THE LIVING  
MRS. POLLIFAX ON SAFARI  
MRS. POLLIFAX ON THE CHINA STATION  
FROM FIELDS OF GOLD  
CROSSFIRE TRAIL  
THE RED PONY  
DESERT SINNER  
Presented by Robert H. Gaffney

ALL-TRUE TRAVELS AND ADVENTURES OF LIDIE NEWTON  
Presented by Frank and Lauraette Clark

THE SHUNNING  
Presented by Selena M. Cate

In Memory of Patricia G. Winslow  
A WINTER'S TALE  
Presented by Lisbon Weight Control

THE LOCKET  
Presented by John and Donna Northrop and Family

GREEN EGGS AND HAM  
Presented by Beverly and Steve Isenberg and Family

ULTIMATE VISUAL DICTIONARY OF SCIENCE  
Presented by Joy W. Manchester

CHARLES KURALT'S AMERICAN MOMENTS  
Presented by Friends In Council

HOUSE, HOUSE  
BREAST CANCER PREVENTION DIET  
Presented by Barbara B. White

TESS OF THE D'URBERVILLES  
Presented In Gratitude for Service and Friendship  
By Bob and Lee Bagdon

SPRING SNOW  
Presented by William and Janet Doyle



## CASH DONATIONS:

Paul J. Farmer  
Winston F. and Marguerite Currier  
J.R. Montgomery  
Edward L. and Marilyn M. Farmer  
Joseph B. and Alice Emmet de Groot  
MSGT Kevin W. Perry  
SSGT Richard J. Arroues  
Raymond J. and Elaine E. Clough  
Pearl McBurney  
Donald A. and Mary L. Beaudin  
Don C. and Lorraine M. Rayburn  
Roland A. and Barbara Jesseman  
Dorothy and Bud Presby  
Jackie (Boivin) Vienneau and Daughters  
Edith F. (Poppy) Clark  
Jane M. Evans  
Florence and Joe Stearns  
Terrence J. and Jane Devlin O'Brien  
KKP Corporation  
Chutchai Gary Khanijao  
Harry T. and Agnes H. Andross  
Tom and Karen White and Children  
John C. and Kathleen J. Conner  
Daphne E. Godfrey  
Ronald E. and Sandra J. Hasseltine  
Gordon C. and Karen A. Burnett  
Kevin and Lisa Farmer  
Joseph P. and Marsha A. Farmer  
Carl W. Kneer Montclair Gardens  
Lisbon Lions Club  
Richard J. and Theresa L. Portner  
Mildred Puglisi  
Erline M. Jesseman  
Skip and Cindy Derosia  
Lisbon Weight Control Group  
Bob and Lee Bagdon  
Marilyn M. Slade  
Robert and Christine Meserve  
Clifford and Sally Boivin

## GROVE HILL CEMETERY ASSOCIATION

Cash on Hand January 1, 1998	\$ 5,788.91
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### RECEIPTS

Interments	\$1,760.00	
Dividends	1,339.58	
Interest	4,332.07	
Lots Sold	700.00	
Cincinnati Insurance Co.	14,140.06	
Salmon Hole Cemetery	<u>583.76</u>	22,855.47
 Town Appropriation		 <u>9,000.00</u>
 Total Receipts		 \$37,644.38

### DISBURSEMENTS

Sexton, Wages	\$5,795.69	
Labor, Help	4,276.26	
Workmen's Compensation & Liability, Ins.	1,293.00	
Supplies	459.65	
Employer's Quarterly & UC Taxes	3,754.27	
Gas, Oil & Mower Expenses	1,719.80	
Floral Effects	207.50	
Perpetual Care Fund	250.00	
Aubuchon Hardware – New Lawnmower	999.99	
For Salmon Hole Cemetery		
Top Notch Memorials – Repairs	80.00	
Stanley Bronson – Vandalism Repairs	70.00	
McCormack/Whitco Memorials – Vandalism	14,070.06	
Town of Lisbon – Paving	1,050.65	
Town of Lisbon – 1/3 of Vandalism Ads	83.80	
Officer's Salaries	520.19	
Putnam Investments – Reinvested Dividends	208.63	
Fleet Bank-NH, Service Charges, Activity Fees	<u>51.00</u>	<u>34,890.49</u>
 Balance on Hand, January 1, 1999		 \$ 2,753.89

Respectfully submitted,

Joyce Dodge, Secretary/Treasurer

## GROVE HILL INVESTED FUNDS

As of December 31, 1998

Fleet Bank-NH CD#0704263797	\$29,118.08
Fleet Bank-NH CD#8039232235	11,319.34
Fleet Bank-NH CD#8039232307	29,543.93
Fleet Bank-NH MM#00222-00267 – (Perpetual Care)	<u>19,852.47</u>
Total Funds	\$89,833.82

## SALMON HOLE CEMETERY

Cash On Hand, January 1, 1998	\$ 7.71
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### INCOME

Trustee of Trust Funds	\$ 250.65	
Interest	.69	
Town Appropriation	<u>900.00</u>	<u>1,151.34</u>
Total Income		\$1,159.05

### EXPENSES

Labor, Help	\$804.00	
Gas & Oil	9.53	
Supplies	37.99	
Blackmount Equipment – Trimmer	<u>132.24</u>	<u>\$ 983.76</u>
Total Expenses		\$ 983.76
Balance on Hand, January 1, 1999		\$ 175.29

Respectfully submitted,

Joyce Dodge, Secretary/Treasurer

# PLODZIK & SANDERSON

## *Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

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### INDEPENDENT AUDITOR'S REPORT

To the Members of the  
Board of Selectmen  
Town of Lisbon  
Lisbon, New Hampshire

We have audited the accompanying general-purpose financial statements of the Town of Lisbon as of and for the year ended December 31, 1997 as listed in the table of contents. These general-purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with generally accepted accounting principles. As is the case with most municipal entities in the State of New Hampshire, the Town of Lisbon has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Lisbon, as of December 31, 1997, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general-purpose financial statements of the Town of Lisbon taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of the Town of Lisbon. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general-purpose financial statements taken as a whole.

Respectfully,

Plodzik & Sanderson  
Professional Association

February 17, 1998



# PLODZIK & SANDERSON

## *Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

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### **INDEPENDENT AUDITOR'S COMMUNICATION OF REPORTABLE CONDITIONS AND OTHER MATTERS**

To the Members of the  
Board of Selectmen  
Town of Lisbon  
Lisbon, New Hampshire

In planning and performing our audit of the Town of Lisbon for the year ended December 31, 1997, we considered the Town's internal control structure in order to determine the scope of our auditing procedures for the purpose of expressing our opinion on the financial statements. Our review of these systems was not intended to provide assurance on the internal control structure and should not be relied on for that purpose.

Under the standards established by the American Institute of Certified Public Accountants, reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control structure that, in our judgement, could adversely affect the Town's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. A material weakness is a reportable condition in which the design or operation of one or more of the internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities, in amounts that would be material in relation to the financial statements being audited, may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might constitute reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above.

During the course of our review, the following conditions were noted that were considered to be reportable conditions as defined above:

#### ***GENERAL ACCOUNTING RECORDS AND FOLLOW-UP OF PRIOR-YEAR FINDINGS AND RECOMMENDATIONS***

This is the third year of the independent auditor's report. While progress has been made in the general books of account supporting the Town's general fund transactions, there is still need for improvement in the reports emanating from the system.

The general ledger trial balance presented to us for the fiscal year ending December 31, 1997 was out of balance initially by over \$100,000. We expended a considerable amount of time, at additional expense to the Town, in reconciling the general ledger accounts in order to close the books at year end. This did result in some inaccurate financial reporting throughout the year. There were twenty-three adjusting journal entries totaling over \$4,600,000 that were required in order to close just the general fund.

In addition, there are now presently six separate special revenue funds, including the water and sewer departments, as well as a major capital project fund, all of which require individual financial reporting on a routine basis. The recordkeeping for all these funds is complex and does require continual monitoring and technical training for the staff. We would hope that a quarterly monitoring by the independent auditors would produce results that would include balanced general ledgers for all funds and more accurate internal financial reports.

We again assisted the tax collector in the preparation of the year-end financial report (MS-61) required by the State. There appears to be “bugs” in the software system as far as billings in the water and sewer funds are concerned. The water and sewer billing systems should be separated, so that outstanding balances owed are shown separately. Neither department’s receivables were reconciled as of December 31, 1997. The Tax Collector is frustrated by the computer system and confused by the detail involved. Additional computer support from the vendor is suggested in order to rectify some of the problems and provide additional training.

The situation regarding timely submission of signed warrants by the Board of Selectmen to the Tax Collector, as required by State Statutes, still has not been resolved. Warrants for 1997, were being signed the day the audit commenced. This matter needs immediate resolution.

We have commented in the past that the Tax Collector/Clerk should close four separate bank accounts presently being maintained and instead deposit directly into the Town’s general fund account. The individual appears receptive to this suggestion and an appropriate time would be the election of a new Treasurer. In this regard, we do suggest that written procedures be developed in order to assure that the system is understood by all parties.

Finally, we are pleased that the Town will be hiring a full-time administrative assistant. This position is greatly needed in order to alleviate some of the workload of the present staff and to provide further administrative support by assisting in communicating to everyone, recommended internal accounting control procedures necessary to correct present deficiencies.

This report is intended solely for the information and use of management and others within the administration. This restriction is not intended to limit distribution of this report, which is a matter of public record.

Respectfully,

Plodzik & Sanderson  
Professional Association

February 17, 1998

## LISBON PLANNING & ZONING BOARDS

### LISBON PLANNING BOARD

Barry Liveston, Chairman  
Maureen McKeever, Treasurer  
David Paige  
Robert Adams  
Michael McKeever  
James Elliott  
Karl Herzig, Alternate

### ZONING BOARD OF ADJUSTMENT

Tim McKeever, Chairman  
Agnes Andross  
Emory Younkins  
Frank Clark  
Barry Lucas  
Graham Perham, Alternate

## FINANCIAL REPORT

Beginning Balance (from January 1, 1998)		\$ <u>369.53</u>
Income:		
Hearing Fees & Other Income	\$ 2,872.53	
Interest	\$ <u>10.51</u>	
Total Income		\$ <u>2,883.04</u>
Expenses:		
Newspaper Notices	\$265.50	
Postage	\$265.60	
Grafton County Registry of Deeds	\$52.00	
Secretarial Services	\$872.10	
New Dimensions Personnel	\$117.72	
Engineering Services	\$800.00	
North Country Council	\$300.00	
Miscellaneous	\$ <u>71.40</u>	
Total Expenses		\$ <u>2,744.32</u>
Ending Balance (as of December 31, 1998)		\$ <u>508.25</u>

Respectfully submitted,

Maureen McKeever, Treasurer  
Lisbon Planning Board



## LISBON POLICE DEPARTMENT

I would like to thank all the residents of the Town of Lisbon for their support during this last seven years, as this will be my last report due to my planned retirement on May 1, 1999.

My wife and I will miss the Town of Lisbon and the many friends that were made over the last number of years. You will always be in our hearts.

That's enough of the past. Now to the future of The Lisbon Police Department. As of May 1, 1999 you will have a new Chief of Police. Chief Tanis J. Tavernier will take over the Department with the capable assistance of Sergeant Scott McKinley and Patrolman Gregory Casper. I know you will give them the same support and assistance you provided for me.

Myself and the Board of Selectmen and the Town Administrator have worked this past year to provide a Police Department that the Town of Lisbon can be proud of. We worked to provide a smooth transition so that the daily operation of the Department would not be impaired in any way upon my retirement date.

I would like to give special thanks to the Board of Selectmen and the Town Administrator for their assistance and professional guidance during this past year.

Respectfully submitted,  
Chief Edgar H. Masone

### 1998 ACTIVITIES

Sexual Assault .....	5
Assault .....	17
Burglary .....	8
Criminal Trespass .....	9
Thefts .....	24
Criminal Mischief .....	26
Disorderly Conduct .....	37
Domestic Complaints .....	62
Liquor Laws .....	37
Fraud .....	44
Animal Complaints .....	54
Assist Other Departments .....	78
Fire Calls .....	15
Medical Calls .....	57
Alarms .....	32
Juvenile Laws .....	52
Accidents - MV .....	70
MV & Criminal Arrests .....	210
Warnings .....	184
Parking Tickets .....	9
D.E. Tags .....	126
Motorist Assists .....	96
MV Checkups .....	148
Open Doors .....	2
All Others .....	297
TOTAL CALLS FOR SERVICE .....	1,721



## ROAD AGENT'S REPORT

Another year has passed, and the highway department is pleased to have accomplished many projects that were planned in 1998.

- A. A hand rail and refacing of the wall on Depot Street
- B. Trimming of brush and limbs on Butson Road
- C. Installation of approximately 1700' of guardrail, both in and out of town
- D. Numerous shut-off valves of mainline water service were located and straightened
- E. Replaced culverts
- F. Refurbishment of the two dams on Pearl Lake Brook
- G. An extensive plow and sander preventative maintenance program was established
- H. Extensive maintenance was performed on all fire trucks
- I. Road reconstruction started on Towle Street, paving to follow in the summer of 1999
- J. Shimming and oiling of West Street
- K. Shimming of Dickinson Street
- L. Coordinated main water line replacement on Armstrong Avenue
- M. Re-paving of Armstrong Avenue following water line replacement
- N. Installed vinyl siding on the highway garage
- O. Continued improvements to the interior of the highway garage

The department also was able to carry out our yearly projects such as grading, stockpiling of winter sand, roadside mowing (contracted out for cost effectiveness), plus our "normal" winter maintenance of streets and sidewalks.

The Town was also fortunate to acquire Todd Colby midway through the year as our full time mechanic. Todd has proven himself to be a major asset to the crew and the Town. The crew and I look forward to his long-term employment with us.

I would also like to point out the commitment these men make to the Town throughout the year. Many a holiday or family time is missed to provide the Town with safe roads or water services.

A "thank you" to the people of Lisbon for supporting this department. The door is always open for comments, both good and bad. We do enjoy people visiting the garage to witness the improvements that are ongoing.

Respectfully submitted,  
Kevin Clement, Road Agent  
Lester Bousquet  
Charlie Hampson  
Jay Waterhouse  
Todd Colby

## **LISBON SOLID WASTE DEPARTMENT**

1998 has been a productive year at the solid waste facility. The upper landfill closure was a success and ended up costing less money than was expected. We were also able to continue use of our landfill for about another year. Recycling prices continue to change rapidly, but still the cost of recycling is less than disposal in the landfill. We were also able to construct a new oil collection shed that will be ready for use in the early spring. Overall the number of residents who recycle continues to increase.

Due to the change in marketing of recyclables we have requested a new bailer that will be required to bail items such as aluminum cans, tin cans, magazines and newspaper. The bailer that we are currently using is 30+ years old and is not sufficient for the materials that we are now required to bail.

The Lisbon, Lyman, Landaff Recycling Center continues to be one of the best in New England and is used as a model by other towns to help in the construction of theirs.

We appreciate the continued support of the people of Lisbon, Lyman, and Landaff and hope to continue improving service to the communities.

Harvey Paquin, Recycling Center Manager  
Scott Chase, Jr., Assistant

## **BUILDING DEPARTMENT**

Building activity in 1998 remained very steady with building permits ahead of the previous year. Single family residences continue to be good and commercial activity increased.

In 1998 there were 38 applications submitted for building permits. Building Permit fees amounted to \$2,347 with all building project work valued at \$1,742,000.

The breakdown of permits issued was as follows:

New Single Family	7
New Commercial Buildings	5
Commercial Alterations/Additions	4
Residential Alterations/Additions	7
Miscellaneous Structures	15

Respectfully submitted,

Stanley Borkowski  
Building Inspector

## **LISBON FIRE DEPARTMENT**

I would like to start off by thanking everyone for his or her help and support during my first year as Chief. Everyone's cooperation has made the transitions go smoothly.

Our new engine is working well. It has been a busy year and we've been using it quite a bit in both emergency and training situations. We had two live burns to train at this year. Members of the Department are continuing to work towards fire fighting certification.

We were asked this fall to hold a memorial service for Bill Bromage at the station. I would like to thank everyone for their time and effort in sprucing up the station and getting everything organized for that weekend. Many donations were made to the Department in Bill's name and the entire Department would like to thank everyone for those.

We also received donations from several others in Town and we would like you to know that we appreciate your generosity.

Respectfully submitted,

G.P. Houston  
Fire Chief

## **FIRE DEPARTMENT MEMBERS**

Harry Andross  
Cliff Villeneuve  
Kevin Defosse  
George Stevens  
Jeff Dodge  
Jason Finkle  
Kevin Clement  
Walter Johnson  
Greg Hartwell  
Bryan Dodge

Scott Jesseman  
Todd Colby  
Ben Hoyt  
James Northrop  
David Combs  
Travis Smith  
Keith Tattersall  
Artie Boutin  
Scott Santy

## REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

To aid your Forest Fire Warden, Fire Department and State Forest Ranger, contact your local Warden or Fire Department to find out if a permit is required before doing ANY outside burning. Violations of RSA 227-L:17, the fire permit law and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

There are ten Forest Rangers who work for the New Hampshire Division of Forests and Lands, Forest Protection Bureau. State Forest Rangers are available to assist communities with forest fire suppression, prevention and training programs as well as the enforcement of forest fire and timber harvest laws. If you have any questions regarding forest fire or timber harvest laws, please call our office at 271-2217.

There are 2400 Forest Fire Wardens and Deputy Forest Fire Wardens throughout the State. Each town has a Forest Fire Warden and several Deputy Wardens who assist the Forest Rangers with forest fire suppression, prevention, and law enforcement. Early in 1998 we experienced an ice storm, which caused severe damage to forests in New Hampshire. This damage created a greater potential fire hazard as well as safety hazards to many areas of the State. Your local Fire Warden and Forest Rangers need your assistance in preventing wildfires in these hard hit areas and throughout the State. If you need assistance or information dealing with ice damaged woodlands, please call 1-800-444-8978.

The State of New Hampshire operates 15 fire towers, 2 mobile patrols and 3 contract aircraft patrols. This early detection and reports from citizens aid in the quick response from local fire departments. This is a critical factor in controlling the size of wildland fires and keeping the loss of property and suppression costs as low as possible.

### 1998 FIRE STATISTICS

(All Fires Reported thru December 23, 1998)

#### FIRES REPORTED BY COUNTY

Belknap	44
Carroll	89
Cheshire	67
Coos	18
Grafton	43
Hillsborough	232
Merrimack	108
Rockingham	121
Strafford	64
Sullivan	12

TOTAL FIRES	798
TOTAL ACRES	442.86

#### CAUSES OF FIRES REPORTED

Smoking	59
Debris Burning	38
Campfire	29
Power Line	14
Railroad	9
Equipment Use	24
Lightning	16
Children	95
OHRV	6
Miscellaneous	53
Unknown	140
Fireworks	6
Arson/Suspicious	16
Illegal	231
Rekindle	43
Disposal of Ashes	19



## **LISBON LIFE SQUAD**

The Lisbon Life Squad responded to 153 calls in Lisbon, 14 calls in Lyman & 12 calls in Landaff during 1998. They consisted of the following types of emergencies: seizure, cardiac, CVA/TIA, breathing difficulties, poison/overdose, motor vehicle accidents, falls, sports injuries, domestic, trauma and fires.

The Lisbon Life Squad continues to be funded by private donations and the Squad members do not receive compensation for their time. Expenses are for supplies (oxygen, equipment, bandages, communication equipment & continuing education to name a few.)

### **1998 Memorial Donations**

Larry Guilmette  
Laura Paige  
Lillian Lockwood  
Bill Bromage  
Florence Berry

### **1998 Donations**

New England Electric Wire Corp.  
Landaff Methodist Church  
Stanley Currier  
Lincoln & Norma Noble  
Town of Lyman  
Town of Landaff  
George Lippard  
Chit-Chat Club  
Sheldon Vance & Carolyn Stillings  
Dick Grayson  
Stanley Snell  
David & Gayle Clement

### **Members**

Donna Knighton, Squad Leader  
Cindy Taylor, Training Officer  
Laurie Guilmette, Treasurer

Mark Taylor, Brett Presby, Linda Clark, Debbie Erb, Barbara Deming,  
Tom Erb, Celine Presby, Marshall Osgood

## THE LISBON LIONS CLUB

The Lisbon Lions Club is a group of approximately forty-five (45) men and women from the Towns of Lisbon, Lyman and Landaff. We are dedicated to supporting the youth in these three (3) towns. Through various donations, fundraisers and the support of the three towns, we are able to support all non-interscholastic sports programs for the boys and girls of these towns.

We operate and maintain the ski tow (weather permitting), the skating rink, and the swimming pool and in conjunction with New England Wire we operate the basketball and tennis courts that are located on property leased from New England Wire.

We are currently involved with New England Wire on another joint venture. We are building two new Little League fields behind the former Clark's Garage. Also, in the fall an additional soccer field will be available in this area.

The Lions Club also supports the Lions Sight First. This program provides eyeglasses and hearing aids for people who cannot afford them.

Other programs that we sponsor are as follows:

1. Halloween and Christmas programs at the schools
2. Santa visits for the needy
3. Visits from Santa on Christmas Eve
4. Various educational programs at the Lisbon School
5. A scholarship for a student planning on a career in community service
6. November turkey dinner for local Senior Citizens

Also, we are always available to make a donation to a worthy cause.

Our community service project for 1999 is to build a memorial for all the veterans of foreign wars from 1941 to present. Anyone with information about veterans from this era can contact Frank Clark, chairman of this project.

Our long-range goal is the building of a new community swimming pool to replace the existing one that was built in 1948. Plans are now being circulated through the various state and federal agencies for approval. The tentative construction date is the spring of 2000.

Please support your Lisbon Lions Club through the recycling of aluminum cans at the Lisbon Recycling Center and by supporting our various fund raisers.

Thank you for your continued support.

Respectfully submitted,  
Laurence Southworth, President  
Lisbon Lions Club

## TRI-COUNTY COMMUNITY ACTION

Outreach is the field services arm of the Tri-County Community Action Program. The purpose of this program is to assist low income, elderly and handicapped persons to solve individual problems and meet their needs through individual and/or group self-help efforts. Outreach coordinators accomplish this purpose by providing information, counseling, referrals, guidance, organizational assistance, individual counseling and by effectively linking and utilizing community resources. If possible, we also may assist with Emergency Fund dollars in the form of vouchers.

Because of your support and that of other surrounding towns, we were able to keep our Woodsville CAP Outreach office open through the entire year. As a result, we were also able to leverage the following funds and/or provide the following services or products to the low-income people of your area:

<u>LISBON Residents</u>	<u>FUNDS OR PRODUCTS PROVIDED</u>		
	<u>Households</u>	<u>Individuals</u>	<u>\$ AMOUNT</u>
FEMA (Emergency food and shelter)	<u>4</u>	<u>9</u>	<u>627.97</u>
USDA (Food products distributed - retail value)	<u>72</u>	<u>246</u>	<u>4,920.00</u>
Emergency Fund and Food Pantry Assistance	<u>          </u>	<u>          </u>	<u>          </u>
Homeless-Emergency Food and/or Shelter	<u>11</u>	<u>31</u>	<u>2,106.00</u>
Volunteer Hours @ \$5.25/Hour	<u>—</u>	<u>—</u>	<u>—</u>
OUTREACH TOTAL:	<u>87</u>	<u>286</u>	<u>\$7,653.97</u>

Please note that these funds are in addition to the approximately \$4,000.00 Community Services Block Grant matching funds that are applied to each Outreach Coordinator's salary and other local office expenses. Your continued financial support is needed to insure the availability of these dollars for local use and help in providing these essential social services in your community.

Also, our Outreach Coordinators did the application intake work for Fuel Assistance and Weatherization. As a result, the residents of your Town received the following assistance from the Community Action Program this past winter:

	<u>Households</u>	<u>Individuals</u>	<u>\$ AMOUNT</u>
FUEL ASSISTANCE	<u>73</u>	<u>182</u>	<u>\$ 18,890.53</u>
WEATHERIZATION	<u>3</u>	<u>10</u>	<u>7,113.00</u>
ENERGY TOTALS	<u>76</u>	<u>192</u>	<u>26,003.53</u>
GRAND TOTAL ALL ASSISTANCE	<u>163</u>	<u>478</u>	<u>\$ 33,657.50</u>

Sincerely,  
Sylvia Kinne  
Outreach Coordinator



## NEW HAMPSHIRE EXECUTIVE COUNCIL - DISTRICT ONE REPORT

As one of your elected officials, I am honored to report to you as a member of the New Hampshire Executive Council. This five member elected body acts much like a board of directors of your New Hampshire State Government in the Executive Branch.

In my twentieth year representing this District with 98 towns and four cities, there are many changes I've seen and been a part of in the past. My focus in this report to you is toward the future and some suggestions on how you, as citizens, might be encouraged to participate in the future.

The following are some ideas and suggestions. The Governor and Council have a constitutional and lawful duty to fill dozens of boards and commissions with volunteer citizens. If you are interested in serving on one or more of these volunteer posts, please send me your resume at the State House and I'll see that it is passed on to Kathy Goode, Governor Shaheen's liaison to the Executive Council, or you may wish to send them directly to the Governor's Office, State House, 107 North Main Street, Concord, NH 03301.

Other resources available to your town/city/county include 10 million dollars (\$10,000,000) through the Community Development Block Grant program at the **Office of State Planning**. Call Jeff Taylor at 271-2155 to see if your town or area qualifies.

Annually there is available some 10 million dollars (\$10,000,000) available through the **New Hampshire Attorney General's Office** for innovative programs for drug and law enforcement, stress programs dealing with youth at risk, assistance to victims, and special programs for victims of domestic violence. For information call Mark Thompson at 271-3658.

Communities may request assistance through the **NH National Guard Army**, General John Blair's Office, for services such as a Drug Detection Dog, Community Presentations on Drug Demand Education and Career Direction Workshops. Telephone number is 225-1200.

The **Office of Emergency Management** at telephone number 1-800-852-3792 is the proper call when an emergency develops in your area such as floods, high winds, oil spills and ice jams.

**State and Federal Surplus** items may be purchased at minimum cost. Call Art Haeussler at 271-2602 for a list and newsletter.

In **New Hampshire Correctional Industries**, there are many products and services of use to towns, cities and counties such as street signs, vehicle decals, printing, car repair, furniture and data entry services, including web page development. Call Peter McDonald at 271-1875.

People and businesses looking for work - vocational rehabilitation, job training programs should call **NH Employment Security** at 1-800-852-3400.

**NH Department of Environmental Services** has available 20% grants for water/waste water projects and landfill closure projects, revolving loans for water/waste water and landfill closure, and also money for Household Waste Collection days call 271-2905. State Revolving Loans has available around 35 to 50 million dollars (\$35,000,000 to \$50,000,000) per year. For information call 271-3505.



**Oil Funds** - There are five petroleum funds which cover: oil spill cleanup and emergency response; reimbursement for cleanup by owners of: motor fuel underground and above ground tanks; heating oil facilities (primary home owners); and motor oil storage facilities (service stations and automobile dealers.) For information call 271-3644. Further, there is a municipal grant fund for construction of used oil collection facilities and operator training. For information call 271-2942.

**Household Hazardous Waste Collection Days** - Annual grants to cities and towns for collection of household hazardous waste provide dollar-for-dollar matching funds up to a total of 50% of the costs incurred. For further information call 271-2047.

**NH Health & Human Services Department** has numerous divisions, providing a variety of services and assistance. . . mental health, public health, children and youth, etc. All of these may be obtained by calling 1-800-852-3345.

All of your New Hampshire State Government can be accessed by the general phone number at 271-1110 and through the State Webster Internet <http://www.state.nh.us>. Your New Hampshire Government is at your service, please call my office anytime I can be of help. (271-3632 and e-mail: [rburton@gov.state.nh.us](mailto:rburton@gov.state.nh.us))

Respectfully submitted,  
Raymond S. Burton,  
State House - Room 207  
Concord, NH 03301  
Office - (603) 271-3632

## **NORTH COUNTRY COUNCIL AT 25 YEARS**

### **A Letter from the Executive Director**

### **1998 Annual Report**

As North Country Council completed its 25th year of operation in 1998, we recalled working with the 279 local boards in the North Country in the completion of over 1300 projects since 1973. Starting as an organization that served five towns in 1973, NCC's membership now encompasses 47 towns, 23 unincorporated places and 2 counties, more political jurisdictions than any other regional planning commission in the State. With this growth in membership, we have seen some extraordinary changes in the last twenty-five years.

In 1973, a first class stamp was 8 cents. A local phone call involved dialing the last four digits of the number on a rotary dial phone. A telephone in a car was the stuff of Dick Tracy. Some of us had photocopy machines, nobody had personal computers, yet alone, fax machines. A hand held calculator was both a \$100 luxury and a technological marvel.

Hundreds in the North Country worked in shoe and glove factories; many more worked in wood products industries. Employees at Lincoln's paper mill outnumbered workers at Loon Mountain. Ski area operators prayed for natural snow. Snowmobiles were slow, awkward contraptions. A job at a local bank was a lifetime position, and those banks often made loans to established customers on a handshake. General practitioners delivered all the babies in the region; obstetricians and most other specialists were based in Hanover or further south.

Main Streets were dotted with Woolworth's and Newberry's. Local dairies left milk in a metal box on your doorstep. Subsidized housing for elderly and families was a novelty. Industrial Parks were in the dream stage. Municipal sewage treatment plants were rudimentary, if they existed at all. At dusk, you could go to the local town dump and watch foraging bears. There were fewer than five master plans in all 51 North Country towns.

There were five traffic lights in the entire 3500 square mile region of the North Country. Except for an isolated section in Littleton, the four lane, 70 mph interstate ended in Lincoln. After 9 p.m., you couldn't buy gas or a cup of coffee north of Exit 23. A long distance drive in Coos County after 9 p.m. meant utter solitude. Route 115 from Jefferson to Carroll was a trucker's ordeal. Congestion on Route 16 through the Conways was an occasional summertime annoyance.

We had no VCR's, no video stores and no satellite dishes. If we had any TV reception at all, we received Channel 8 and a fuzzy Channel 3. Few towns were equipped with cable and few of the people in those towns were connected to it. We packed gyms for basketball games and town halls for town meetings. Today, community gatherings are more sparsely attended. We gained ESPN, but we also lost something, too.

It seems that advances in communication and transportation made us less remote from the world, but cruelly, they have made us more remote from our own communities. We are now more likely to e-mail someone across the country than we are to have our next door neighbor in for a cup of coffee. Big highways have brought us more visitors. Although they come more frequently, those visitors tend to stay for shorter intervals. Moreover, today's visitors seem to demonstrate less stewardship of the North Country. When people are less rooted in a place, they are less likely to invest time to make that place better. Yet,

the changes and social upheaval we have witnessed cannot be blamed wholly on new technology and infrastructure.

Since 1973, Washington overhauled policies governing banking, energy, environment, international trade and myriad other aspects of our daily life. The impact of new legislation on “community fabric” and local enterprise was deep and far-reaching. Banks and health care providers changed drastically. Some towns sprouted second homes and condominiums while other towns clung tenaciously to mainstay manufacturers and watched those manufacturers decline, disappear or reinvent themselves entirely. Old jobs vanished and new ones emerged. During this time of pervasive economic and social change, NCC helped to write more than 40 master plans with our member towns to guide or limit growth or just to help a town get a handle on its destiny.

The North Country Council is not the same organization it was in 1973, anymore than your town is the same as it was. As your town and its needs changed over the years, our role and response has changed. For example, we will always advocate better roads, rails and trails, but now we endeavor to showcase local landscapes, history and cultural heritage, to get people out of their cars, and to encourage other modes of transportation. Changing times summon new initiatives. Twenty-five years ago, we worked primarily with municipalities in housing and community planning. Now we also work with social service organizations, health care providers, school districts and non-profits to meet new needs. In 1973, our infrastructure work program was focused exclusively on sewer systems, water systems and storm drainage systems, to bring them into compliance with newly established federal regulations. Now, as challenges ranging from solid waste to economic development resist local solutions, our focus has become more regional. In 1999, one of our primary infrastructure goals is to strengthen community, build economic base, supplement our education and health care delivery and encourage a well-informed citizenry by upgrading telecommunication capacity in the region.

The last twenty-five years left NCC with rich legacies. We have an expert knowledge of the North Country and its interface with Concord and Washington. Half of the staff at the Council are North Country natives and the other half have lived here more than half their lives. Our staff knows what works in the North Country and how to get things done. We have learned to seek incremental improvements through sharing information, evaluating policies, holding forums, building partnerships, linking agencies, informing citizens and state/federal officials, providing technical support and securing funds. Twenty-five years of experience has given us the knowledge and the technology to serve you better. These legacies are the promise of our next twenty-five years of service.

Respectfully submitted,  
Preston S. Gilbert,  
Executive Director



# WHITE MOUNTAIN MENTAL HEALTH AND DEVELOPMENTAL SERVICES

## DIRECTOR'S REPORT

### *Highlights of 1998:*

1998 was a year of challenges and achievements for our organization.

We were challenged by decreasing revenues and increasing demands for our mental health services. In these difficult times, the need for our services continues to escalate. More often than we would like, we have been forced to ask people requesting non-emergency services to wait for appointments with our outpatient clinical staff. At any point during the year, approximately 850 people are being seen on an active basis. We are continually striving to offer quality services in a responsive manner at a cost which local families can afford. The contributions of the twenty-two towns we serve are crucial in this effort.

Our developmental services staff also faces challenges in continuing to individualize the supports we provide. Making choices regarding one's own life may seem like a basic part of living, but is relatively new to persons with a developmental disability who may have spent much of their lives in an institution where choices were made for them. Assisting individuals in the process of connecting with the community as a unique person with hopes, needs and desires often requires a great deal of patience and creativity.

Our achievements have included obtaining the highest possible level of accreditation, a three year accreditation, from the Commission on the Accreditation of Rehabilitation Facilities (CARF). In its report, CARF commended the agency for our "outstanding program quality." We have also been successful in continuing to offer local services at our three satellite offices in the towns of Woodsville, Lincoln and Lancaster. We have strengthened many partnerships with schools, hospitals, social service agencies and other community services in these towns during the past year, and we greatly appreciate their support, flexibility and cooperation.

### *Service Statistics:*

During 1998, **76 Lisbon residents received 1,648 hours of service.** These residents were either uninsured or under-insured, and were not able to pay the full cost of services. Our services include:

- 24 hour emergency service
- individual, group and family therapy
- outreach services to severely emotionally disturbed children and their families
- in-home support and treatment to elders
- substance abuse counseling
- experiential, activity based program for adjudicated adolescent boys
- psychiatric assessment and medication
- psychological assessments
- housing, vocational, and case management services to persons with severe mental illness

Thank you for your contribution to our services.

Respectfully submitted,  
Jane C. MacKay, LCSW  
Area Director



## COTTAGE HOSPITAL

February 4, 1999

Board of Selectmen  
Town of Lisbon  
21 School Street  
Lisbon, NH 03585

Dear Members of the Board:

Cottage Hospital is pleased to report another year of financial growth for Fiscal Year 1997-98. This success is due in part to good business management, growth in utilization of hospital services, and the financial support we have received from many in our communities.

Cottage Hospital staff members strive to provide the highest quality and most personal care available. The increase in growth shows that our efforts are being recognized and appreciated by our patients, and that more people in our communities are using Cottage Hospital.

We are extremely grateful for the financial support our area towns have provided over the years. Although funds are always needed at Cottage Hospital, we know there are many other worthy organizations also asking for money this year. Therefore, the Cottage Hospital Board of Trustees has decided NOT to ask the Town of Lisbon for financial support in 1999, for the fifth consecutive year.

We want to thank the residents of Lisbon for their support and let you know that we will continue to find ways to serve you better. Increasing services and improving what we already have available is part of our ongoing commitment to you. From our mission statement:

**“The hospital will pay particular interest to the health status and needs of its communities, and will provide health services leadership for its communities.”**

We will appreciate your including this message in your Annual Report, and we will forward you our 1998 Annual Report as soon as it is printed.

With best wishes for a healthy year,

Reginald J. Lavoie  
Administrator

## NORTH COUNTRY HOME HEALTH AGENCY 1998 Report of Services

Each year, home health care plays a larger role in providing community-based health care services and programs. Increasing numbers of people prefer to receive their health, medical and supportive care and services outside the hospital or nursing home. These people include seniors who need help to stay in their own homes, adults who are caring for aging relatives, young people with chronic illnesses and people of all ages who are discharged following always briefer hospital stays.

North Country Home Health Agency (NCHHA) nurses, therapists, aides, homemakers and companions assist people who are recuperating from surgery, individuals coping with chronic illnesses and families and community members caring for loved ones and friends. Expensive hospital stays are reduced, moves to nursing homes are eliminated or delayed and families are supported through the competent and comprehensive care provided by NCHHA staff. By attending to the needs of the uninsured and under-insured, NCHHA is helping contain town and county health care expenses.

In 1998, NCHHA, like other low-cost and efficient home care agencies, was faced with severe reductions in Medicare reimbursements. Our greatest challenge became addressing our priority to provide essential services to all, regardless of their ability to pay. Thanks to town support, county and state grants, individual donations, and a modest reserve fund, NCHHA continues its 27-year tradition of responding to the home health care needs of North Country residents.

### Explanation of Services:

**Skilled Services** - shorter hospital stays and new technology allow many treatments to be done in the home, provided and administered by skilled professionals, such as nurses and therapists.

**Supportive Services** - home health aides, homemakers and companions ensure ill and disabled people can live in healthy households, have clean clothes, nutritious meals and help in their daily lives.

**Hospice** - a holistic, family-supportive, medically directed, team-oriented program that seeks to treat and comfort individuals and families coping with terminal illnesses.

**Community Education** - an essential element of home health care's success is the emphasis on education, giving individuals and families the knowledge necessary to actively participate in their care. This approach is duplicated in the wider community through educational programs and health screenings.

Services provided to residents of the Town of Lisbon in 1998 included 2,938 visits by nurses, therapists, aides, homemakers and companions.

Additionally, NCHHA provided 55 health screenings and clinics to the public in 1998. Approximately 1,350 individuals participated in these preventive health programs.

*North Country Home Health Agency; Supporting You, Alongside Your Family and Physician*

Respectfully submitted,  
Mary E. Ruppert,  
Executive Director

## **HOSPICE OF THE LITTLETON AREA**

### **1998 Annual Report**

Hospice of the Littleton Area has completed its ninth year of providing volunteer services to residents of area communities. Our service area included the towns of Littleton, Bethlehem, Twin Mountain, Franconia, Sugar Hill, Easton, Lisbon, Lyman, Landaff, Monroe, Bath, Woodsville/Haverhill and Lincoln. In 1998, a total of 124 patients and families received services through our many support programs.

Our Director and Hospice volunteers provided supportive care at home, in hospitals, and in nursing homes to 65 individuals and families coping with the advanced and final stages of illness. In addition, in November, our new Bereavement Care Coordinator and Bereavement volunteers provided support to twelve (12) bereavement care clients.

Our Hospice Program also conducted five support groups which were free of charge and open to the public. The Cancer, Breast Cancer, Bereavement and our new Prostate Cancer and Infant Loss Support Groups offered a supportive and caring place to share feelings and experiences guided by a trained counselor. Forty-seven (47) individuals attended these support groups in 1998.

Our organization was very pleased this year to again offer support to two (2) area programs. We continued to provide volunteer services to the North Country Home Health Agency's Medicare Hospice Program and we again offered supportive care to patients and families in the Hospice Room of Littleton Regional Hospital.

Volunteers gave over 1,842 hours in the provision of services.

Our Hospice conducts a yearly nine (9) week long, eighteen (18) hour Hospice Volunteer Training Program for individuals interested in becoming volunteers or in increasing their knowledge about Hospice Care. Twenty-five (25) people completed our 1998 Spring Training Program. We now have over 135 trained volunteers available to support area residents.

Hospice was successful in obtaining grant money that will allow us to start a five (5) day a week van service to Dartmouth Hitchcock Medical Center for cancer patients receiving radiation treatment. That service is scheduled to begin in January of 1999.

There is NO CHARGE to patients or families for the services of Hospice of the Littleton Area. This service is made possible largely through the generous support provided by the towns that we serve. Without the support of Town Funding, we would be unable to continue to provide services to the many patients and families we serve.

Your support of Hospice of the Littleton Area is greatly appreciated as we enter our tenth year of providing care to residents of area communities.

Respectfully submitted,  
Holly Lakey  
Director



## **GRAFTON COUNTY SENIOR CITIZENS COUNCIL**

### **Annual Report**

Grafton County Senior Citizens Council, Inc. provides programs and services which support the health and well being of our older citizens and assists them to remain independent in their own homes and communities for as long as possible. Through eight locations throughout the County, including Plymouth, Bristol, Canaan, Lebanon, Orford, Haverhill, Littleton and Lincoln, older adults and their families are able to make use of community based long term care services such as home delivered meals, senior dining room programs, transportation, care management services, information and referral, educational programs, adult day care, chore/home repair services, recreation and opportunities to be of service to the community through volunteering.

During 1998, 86 older residents of Lisbon were able to make use of one or more of GCSCC's services, offered through the Littleton Area Senior Center. These individuals enjoyed 835 balanced meals in the company of friends in a senior dining room, received 8,083 hot, nourishing meals delivered to their homes by caring volunteers, were transported to health care providers or other community resources on 148 occasions by our lift-equipped buses, were assisted with problems, crises or issues of long term care through 171 visits by a trained social worker and found opportunities to put their talents and skills to work for a better community through 2,272 hours of volunteer service. The cost to provide these services for Lisbon residents in 1998 was \$49,672.06.

Community based services provided by GCSCC and its many volunteers for older residents of Lisbon were often important to their efforts to remain in their own homes and out of institutional care despite chronic health problems and increasing physical frailty, saving tax dollars and contributing to the quality of life of our older friends and neighbors. As our population grows older, such support becomes ever more critical.

GCSCC very much appreciates the support of the Lisbon community for services which enhance the independence and dignity of our older citizens and assists them to meet the challenges of aging in place.

Carol W Dustin,  
Executive Director



## THE NORTH COUNTRY YMCA, INC.

Greetings from your North Country YMCA! On behalf of the Board of Directors, I wish to thank the Town of Lisbon for its continued support over the years, and for allowing us the opportunity to submit this annual report.

Since the late sixties, the North Country YMCA (NCYMCA) has reached thousands of families throughout northern NH and VT by initiating and facilitating a wide variety of programs through the schools and in communities. Operating as an outreach YMCA, the NCYMCA was originally under the auspices of the New Hampshire YMCA. However, when the state organization dissolved in 1997 it was only due to the dedication and support of our local community that the NCYMCA was able to continue to deliver the services that have touched so many of us. We are pleased to announce that in 1998, your NCYMCA, as a non-profit corporation, received an independent provisional charter from the National YMCA of the USA to become a small independent alternate facility YMCA. The long term viability of this effort is dependent on the continued financial support of local business, town and individual donations, program fees and collaborative grants; as well as the use of town/school facilities for the multitude of programs offered.

The following are highlights of the North Country YMCA's involvement with the Town in fulfillment of our mission to provide programs that build a healthy body, mind and spirit for all:

Programs: Soccer and Field Hockey Specialty Summer Camp Weeks; Adult Aerobic Fitness Classes, (new this year in Lisbon - Fit Moms & Hi-Lo Fitness); Adult Aquatic Program & Aquatic Safety Classes; Alpine Club; Walking Club; Judo Club; Yoga Instruction; High School Programs: Junior Business Management Institute, Young Entrepreneur Showcase, Youth & Government, Older Girls' Conference, Leadership Training Institute; and the Surviving Junior High Conference.

Events: November Textile Drive, Hoop Shoot, Track Meet, Lilac Festival, WalkAmerica.

Committee Representation & Advocacy: Senior Citizens Advisory Committees, Scenic By-Ways & OSP CT River Commission, Community Action Team, Citizen's Advisory Council, Lilac Festival, North Country Council, & Chamber of Commerce.

We look forward to our continued relationship with the Town of Lisbon and will strive to provide opportunities for all of our families to enjoy. Please don't hesitate to contact us by calling Executive Director, Dianne Rappa, at 747-3508 or by accessing our web page with complete program information at: [www.haverhillNH.com/YMCA/](http://www.haverhillNH.com/YMCA/).

Again, thank you. On behalf of the North Country YMCA, Inc. Board of Directors, I remain, sincerely,

Dianne L. Rappa

Executive Director

**BIRTHS REGISTERED  
IN THE TOWN OF LISBON, NH  
for the Year Ending December 31, 1998**

DATE & PLACE OF BIRTH	NAME OF CHILD	NAME & SURNAME OF FATHER	NAME OF MOTHER
January 22, 1998 Littleton, NH	Deanna Lee McGuire	Michael McGuire	Karen McGuire
January 26, 1998 Littleton, NH	Joshua Caleb Comstock	Glen Comstock	Tina Comstock
January 27, 1998 Littleton, NH	Zeek Brian Scott Witt	Brian Witt	Michelle Witt
February 27, 1998 Littleton, NH	Branden Thomas Blowey	Thomas Blowey	Mary Blowey
March 23, 1998 Littleton, NH	Mikala Lynn Woods	Daniel Woods	Nicole Woods
April 17, 1998 Littleton, NH	Ajay Lyman Joyal	Alan Joyal	Christine Joyal
May 28, 1998 Littleton, NH	Kassidy Rose-Anne Patoine	Howard Patoine	Christina Patoine
June 6, 1998 Littleton, NH	Gabrielle Dawn Rundlett	David Rundlett	Melanie Rundlett
June 7, 1998 Littleton, NH	Nicholas David Trahan	David Trahan	Leeann Trahan
June 30, 1998 Littleton, NH	Cathlin Marie Lord	Steven Lord	Tammy Lord
July 30, 1998 Littleton, NH	Emma Kate Champagne	Scott Champagne	Audrey Champagne
September 18, 1998 Haverhill, NH	Teran Brian Fontaine	Jody Fontaine	Alicia Fontaine
September 24, 1998 Littleton, NH	Marshall Bradley Doughty	Patrick Doughty	Tina Doughty
November 25, 1998 Lebanon, NH	Bethany Lee Jesseman	Scott Jesseman	Katherine Jesseman
December 21, 1998 Littleton, NH	Jason Charles Murray	Charles Murray	Sari Murray
December 25, 1998 Littleton, NH	Jacob Hayton Geil	Jeffrey Geil	Paula Geil

**MARRIAGES REGISTERED  
IN THE TOWN OF LISBON, NH  
for the Year Ending December 31, 1998**

DATE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE OF EACH AT THE TIME OF MARRIAGE
March 1, 1998	Ronald E. Drown Jeanna M. Corey	Lisbon, NH Lisbon, NH
April 17, 1998	Lawrence J. Houghton Carol D. Carberry	Lisbon, NH Lisbon, NH
May 3, 1998	Kosta Tricoulis Karen C. Panagopoulos	Lisbon, NH Lisbon, NH
May 16, 1998	Vince E. Dimick Janice M. Tetrault	Lisbon, NH Lisbon, NH
May 23, 1998	Mitchell D. Sweeney Angela M. Rowell	Lisbon, NH Lisbon, NH
May 30, 1998	Marshall R. Osgood Mary Orlando	Lisbon, NH Lisbon, NH
June 6, 1998	Steven Hoyt Karen Whitcomb	Bethlehem, NH Bethlehem, NH
July 31, 1998	Daniel A. Bixby Carolyn M. Tellier	Lisbon, NH Lisbon, NH
August 1, 1998	Terri Fisher Sherry Boyce	Lisbon, NH Lisbon, NH
August 15, 1998	Roland C. Abbott Carol R. Ross	Lisbon, NH Lisbon, NH
August 22, 1998	Terry A. Morton Barbara L. Patch	Lisbon, NH Lisbon, NH
August 22, 1998	William F. Smith Sheila M. Walker	Lisbon, NH Lisbon, NH
August 29, 1998	Jason L. Finkle Amy L. Martin	Lisbon, NH Lisbon, NH
September 26, 1998	Waywood Winn Crystal McGuire	Lisbon, NH Landaff, NH
October 10, 1998	William T. Wright Adelle A. Cook	Lisbon, NH Lisbon, NH
October 17, 1998	Michael J. McKenna Margaret A. McKenna	Lisbon, NH Lisbon, NH
November 7, 1998	Lester W. Presby, Jr. Elledra Gilman	Lisbon, NH Lisbon, NH



November 21, 1998	Peter A. Oakes Christina Myers	Lisbon, NH Lisbon, NH
November 28, 1998	Charles M. Brim Alice M. Bain	Lisbon, NH Lisbon, NH
December 12, 1998	Thomas D. Smith Chrisara A. Thibodeau	Lisbon, NH Lisbon, NH

**DEATHS REGISTERED  
IN THE TOWN OF LISBON, NH  
for the Year Ending December 31, 1998**

DATE & PLACE OF DEATH	NAME & SURNAME OF THE DECEASED	AGE	NAME & SURNAME OF FATHER	MAIDEN NAME OF MOTHER
February 1998				
2 Littleton	Lillian E. Lockwood		Morris Darling	Vera Smith
12 N. Haverhill	Ellis W. Holmes		William Holmes	Alice Colby
12 Lisbon	Gordon L. Stevens		Leon Stevens	Doris Deyette
17 Lisbon	Lawrence E. Guilmette		George Guilmette	Eva Perreault
17 Littleton	Susan M. Dodge		Elwood Wright	Florence Bennett
22 Littleton	Wesley J. Gordon		Arthur Gordon	Melvina Reno
March 1998				
22 Lisbon	Bradley O. Bean		Oscar Bean	Bertha Richards
April 1998				
15 St. Johnsbury, Vt	Agnes R. Swensen		Sigal Swensen	Jensine Gutterson
29 Littleton	Allard J. Heath		Albert Heath	Ivah Sanville
29 Littleton	Virginia M. Gaffney		Vincenzo Divincenzo	Raffaella Candimario
August 1998				
3 Woodsville	Florence M. Berry		Charles Leavitt	Estella Willey
October 1998				
10 Littleton	Perley G. Holmes		Raymond Holmes	Althea Stillings
November 1998				
20 Littleton	Mildred Stimson		Joseph Prue	Florence
December 1998				
10 N. Haverhill	Robert A. Reed		Arthur Reed	Iva Mosher
13 Woodsville	Lyle A. Finley		Frank Finley	Ida Hannux
26 Littleton	Josephine Sawyer		Samuel Astle	Maude Babcock



## NOTES



**For Emergency                      CALL 911**

## **LISBON TOWN DIRECTORY**

### **Government - Telephone Numbers**

Selectmen's Office .....	838-6376
Town Clerk/Tax Collector's Office .....	838-2862
Police Department (Business Phone Only) .....	838-6712
Recycling Center .....	838-5131
Highway Department .....	838-2254
Wastewater/Water Department .....	838-6027
Building Inspector .....	838-6377
Elementary School/High School .....	838-6672 and 838-5506
Library .....	838-6615
Fire Department (Business Phone Only) .....	838-2211

### **Government - Business Hours**

Selectmen's Office	
Monday, Tuesday, Thursday, Friday .....	8:30 am to 12:00 pm 1:00 pm to 4:30 pm

Town Clerk/Tax Collector's Office	
Monday through Friday .....	9:00 am to 4:30 pm

Recycling Center	
Wednesdays .....	1:00 pm to 5:00 pm
Saturdays .....	8:00 am to 3:00 pm
Sundays .....	8:00 am to 12:00 pm

Library	
Mondays .....	11:00 am to 5:00 pm
Wednesdays .....	11:00 am to 8:00 pm
Fridays .....	11:00 am to 8:00 pm

**For Emergency                      CALL 911**